



## COMMUNITY PARK, RECREATION, OPEN SPACE, AND GREENWAY PLAN CERTIFICATION CHECKLIST

By Authority of Parts 19, 703 and 716 of Act 451, P.A. 1994, as amended, submission of this  
information is required for eligibility to apply for grants

**INSTRUCTIONS:** Complete, obtain certification signatures and submit this checklist with a locally adopted recreation plan.

All recreation plans are required to meet the content and local approval standards listed in this checklist and as outlined in the *Guidelines for the Development of Community Park, Recreation, Open Space and Greenway Plans* provided by the Michigan Department of Natural Resources (DNR). To be eligible for grant consideration, plans must be submitted to the DNR prior to the grant application deadline **with** a completed checklist that has been signed by an authorized official(s) of the local unit of government(s) submitting the plan.

### PLAN INFORMATION

Name of Plan: <u>City of Ludington Community Recreation Plan</u>		
List the community names (including school districts) covered by the plan	County	Month and year plan adopted by the community's governing body
<u>City of Ludington</u>	<u>Mason</u>	<u>February 2011</u>

### PLAN CONTENT

**INSTRUCTIONS:** Please check each box to certify that the listed information is included in the final plan.

☒ **1. COMMUNITY DESCRIPTION**

☒ **2. ADMINISTRATIVE STRUCTURE**

☒ Roles of Commission(s) or Advisory Board(s)

☒ Department, Authority and/or Staff Description and Organizational Chart

☒ Annual and Projected Budgets for Operations, Maintenance, Capital Improvements and Recreation

☒ Programming

☒ Current Funding Sources

☒ Role of Volunteers

☒ Relationship(s) with School Districts, Other Public Agencies or Private Organizations

**Regional Authorities or Trailway Commissions Only**

Description of the Relationship between the Authority or Commission and the Recreation Departments of

☒ Participating Communities

☒ Articles of Incorporation

☒ **3. RECREATION INVENTORY**

☒ Description of Methods Used to Conduct the Inventory

☒ Inventory of all Community Owned Parks and Recreation Facilities

☒ Location Maps (site development plans recommended but not required)

☒ Accessibility Assessment

☒ Status Report for all Grant-Assisted Parks and Recreation Facilities

☐ **4. RESOURCE INVENTORY (OPTIONAL)**

☒ **5. DESCRIPTION OF THE PLANNING PROCESS**

☐ 6. DESCRIPTION OF THE PUBLIC INPUT PROCESS

☒ Description of the Method(s) Used to Solicit Public Input Before or During Preparation of the Plan, Including a Copy of the Survey or Meeting Agenda and a Summary of the Responses Received

☒ Copy of the Notice of the Availability of the Draft Plan for Public Review and Comment

Date of the Notice 1/7/2011

Type of Notice Newspaper

Plan Location City Hall

Duration of Draft Plan Public Review Period (Must be at Least 30 Days) 52

☒ Copy of the Notice for the Public Meeting Held after the One Month Public Review Period and Before the Plan's Adoption by the Governing Body(ies)

Date of Notice 2/23/11

Name of Newspaper Ludington Daily News

Date of Meeting 2/28/11

☐ Copy of the Minutes from the Public Meeting

☒ 7. GOALS AND OBJECTIVES

☒ 8. ACTION PROGRAM

PLAN ADOPTION DOCUMENTATION

Plans **must** be adopted by the highest level *governing body* (i.e., city council, county commission, township board). If planning is the responsibility of a Planning Commission, Park and Recreation Commission, Recreation Advisory Board or other local Board or Commission, the plan should **also** include a resolution from the Board or Commission recommending adoption of the plan by the governing body.

The local unit of government must submit the final plan to both the County and Regional Planning Agency for their information. Documentation that this was done must be submitted with the plan to the DNR.

Items 1, 3 and 4 below are **required** and must be included in the plan.

**APPROVAL DOCUMENTATION:** For multi-jurisdictional plans, **each** local unit of government must pass a resolution adopting the plan. Prepare and attach a separate page for each unit of government included in the plan.

☒ 1. Official resolution of adoption by the governing body dated: 2/28/11

☐ 2. Official resolution of the \_\_\_\_\_ Commission or Board, recommending adoption of the plan by the governing body, dated: \_\_\_\_\_

☒ 3. Copy of letter transmitting adopted plan to County Planning Agency dated: 4 March 1 2011

☒ 4. Copy of letter transmitting adopted plan to Regional Planning Agency dated: 4 March 1 2011

OVERALL CERTIFICATION

**NOTE:** For multi-jurisdictional plans, Overall Certification must include the signature of each local unit of government. Prepare and attach a separate signature page for each unit of government included in the plan.

I hereby certify that the recreation plan for

City of Ludington  
(Local Unit of Government)

includes the required content, as indicated

above and as set forth by the DNR.

John Smith  
Authorized Official for the Local Unit of Government

3/7/2011  
Date

This completed checklist must be signed and submitted with a locally adopted recreation plan to:

GRANTS MANAGEMENT  
MICHIGAN DEPARTMENT OF NATURAL  
RESOURCES  
PO BOX 30425  
LANSING, MI 48909-7925

DNR USE ONLY - APPROVAL

The recreation plan is approved by the DNR and the community (ies) covered by the plan, as listed on page 1 of this checklist is/are eligible to apply for recreation grants through

By: \_\_\_\_\_ Date \_\_\_\_\_

By:

Grants Management

Date

# COMMUNITY RECREATION PLAN



**CITY OF LUDINGTON**

**January 2011 to December 2015**

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## **A. Community Description**

The City of Ludington's recreation plan was developed to serve the City of Ludington. Some aspects of the plan including youth recreation programming and facilities service the needs of surrounding townships and schools as well. Those relationships are discussed in the administrative structure section. This recreation plan will include all aspects of recreation for the City of Ludington.

## **B. Administrative Structure**

Organizational charts (Attachment 7) illustrate the structure of the Recreation Department and its relationship with other municipal services of the city. The recreation Department is funded by the City of Ludington, Hamlin Township, Pere Marquette Township, and Summit Township. Fees are determined by the residency of the participants. School and City facilities are made available for Recreation Department Programs, through the joint efforts of the City of Ludington and the Ludington Area School District. Maintenance of the facilities is also a joint effort between the City of Ludington and the Ludington Area School District.

The Ludington Recreation Program has been established under Chapter 38, as amended, in the Code of the City of Ludington. On August 8, 1994 the City Council amended the Code to restructure board membership, to set board terms of office and to establish a requirement that participating townships pay a proportionate share of the cost of providing recreational services and programs. (Attachment 9)

The new board membership consists of two members of the Ludington City Council, one member of the Ludington Area School Board and four members at large. All members are to serve without compensation.

Recreational facilities are maintained through the city's budgets. These include parks, playgrounds, the beach, boat launching facilities, senior citizens center and municipal marina. Beach cleaning, dock removal, park maintenance and similar work are under the direction of the Department of Public Works and the Cemetery and Parks Department.

The Cartier Park campground, Senior Citizens Center and the Municipal Marina both operate under the direction of the City Manager and City Council. The Department of Public Works provides annual maintenance items. The Senior Citizens Advisory Board and Municipal Marina Authority set policy.



The city beach concession stands are operated through private contracts.

The City cooperates with the Ludington Area Chamber of Commerce, Jaycees and various other civic and service organizations for the numerous recreational activities that are held each year.

The Cemetery and Parks Department has one full time superintendent and three full time employees. Also in the department are city boat launching ramps that are administered by one seasonal employee.

The Senior Center has two full time and one part time employee who operate the facility.

The Municipal Marina has a full time manager with seasonal employees to assist during the summer. Capacity is 152 slips with 77 being seasonal and the remainder transient. There is also a 92 ft long seawall added in 2010. This added an additional 20-25 transient boat slips, dependant on boat size.

The Community Development Department has one full-time director who works with department heads and the City Manager's office to seek funding to improve the recreational opportunities in the City of Ludington.

Recreation comprises a major portion of the City's budget. Current funding sources include grant dollars, tax revenues, recreation fees for activity involvement and private donations and contributions. The following accounting compares actual expenses for 2006 through 2010.

Department	2006	2007	2008	2009	2010
Parks	273,881	279,800	297,600	268,800	297,400
Lifeguards	0	27,700	26,700	26,800	0
Boat Ramps	100,425	92,400	93,900	94,800	72,900
Recreation	123,493	156,800	155,400	156,100	154,500
Senior Center	127,493	132,200	145,300	153,800	154,800
Marina	807,551	682,500	1,474,600	1,803,400	1,159,000

Funding for recreation departments fluctuates yearly based on maintenance needs, planned projects and local funding availability. For instance, budget cuts in 2010 have forced the City to eliminate the Stearns Park lifeguard positions. It is projected that funding for these departments will remain a challenge in upcoming years, with fluctuations due to receipt of grant funding or unavoidable budget cuts due to losses of revenue sharing and general fund dollars.

## C. Recreation Inventory

### 1. Description/Inventory of Recreation Opportunities in the City of Ludington Public Properties Facilities

#### Senior Citizens Center

*Accessibility Assessment=3*

*Park Type: Special Use, entire county*

*Size: 1.5 acres*

(location 12 on map)



The Ludington Area Senior Center is located at 308 S. Rowe Street. This 1.5 acre lot houses a 9,000 square foot multi-purpose center. The Ludington school system used this building for manual trades and a band building prior to it becoming the Senior Center in 1972. Additions to the building were completed in 1987 and 2004. The building includes a library, card/game room with TV and computer corner, offices, pool table room, meal site, a multi-purpose room and restrooms.

Senior Citizens programs include recreational activities and service programs for area seniors. Recreational programs include yoga, aerobics, chair exercises, card playing, recreation programs for the physically limited, senior health club, art and craft classes as well as a chance to travel for cultural events and shopping several times a year.

Related services include health education, medical clinics, insurance prescription drug counseling, help with the preparation of tax and other governmental forms, driver refresher courses, File of Life, Carrier Watch, Outreach and Assistance, as well as special programs.



The Center is available for use everyday with public hours from 9 a.m. until 4:30 p.m. Monday through Friday. Events are publicized on the radio and cable TV as well as in the local Newspaper's "community calendar".

The Center also acts as a meal site for congregate meals that are provided by Mason County Central Schools' Senior Meal Program. The Center serves 3,000 unduplicated clients every year.

The City of Ludington, Mason County Senior Citizen Millage, United Way of Mason County, Federal and State Funds through the Area Agency on Aging of Western Michigan and private donations fund operation of the center.

***Site Development Plan: Senior Citizen Center***

5 year replacement and update priorities

- Furnace replacement-2 furnaces
- Refinish cabinets
- Replace Refrigerator & Stove used for cooking programs
- Replace 4 computers in the center
- Upgrade to WIFI
- Replace pool tables-2
- Replace Card Tables- 8
- Expand size of building due to increased use and need for expanded capacity.

**Ludington Municipal Marina**

*Accessibility Assessment=3*

*Park Type: Community Park*

(location 16 on map)





Ludington Municipal Marina is located on the north side of the channel that connects Lake Michigan to Pere Marquette Lake. It is within two blocks of the central business district. The marina construction was completed in 1979 through funding from the Michigan State Waterways Commission, Upper Great Lakes Regional Commission, Land and Water Conservation Funds, Department of Natural Resources and local revenue bonds, at an approximate cost of \$2.1 million. As a result of this grant participation, the Waterways Commission sets slip rates and designation guidelines annually.

The marina facility has a capacity of 152 slips, a service building with fish cleaning facilities, gas docks, pumpout station, restrooms and showers, a day room, laundry facilities, boardwalk, picnic shelter and playground area. In 2004, the boardwalk was replaced and new benches and lighting were added.

With the opening of Harbor View Marina in the spring of 1999, some changes have taken place at the Municipal Marina. The number of seasonal slip holders has decreased and the aim is towards encouraging transient boaters to stop in Ludington. In 2010, the City of Ludington completed a new transient dock along the north wall of the marina in order to increase transient slip traffic and availability. The project was partially funded with a MDNR Waterways grant.

### Stearns Park

*Accessibility Assessment=2*

*Park Type: Community Park*

*(location 2 on map)*



Stearns Park is a community park with a variety of recreational opportunities included in its 60 acre expanse on Lake Michigan. It is situated between Lake Shore Drive and Lake Michigan. An Outer Drive bisects the park and separates the picnic area and the beach, providing 450 parking spaces. The northwest area is 17 acres of sandy beach with 2640 feet of Lake Michigan frontage. It has three lifeguard stations and two concession stands that include barrier free restrooms and changing areas. A pathway between the beach and playground leads out to the north breakwall, a favorite stroll at sunset and for fishing.

The southeast area is a children's playground with equipment on the west side of Outer Drive. A mini golf course is operated by the Jaycees on the east side of the street. The central east side is the picnic area with lawn, shade trees, memorials, 100 picnic tables and 20 grills. The southeast end has 14 shuffleboard courts. In 2008, The City of Ludington added a municipal Skate Park south of the shuffle board courts on a vacant piece of property.

Fourth of July Freedom Festival brings thousands of residents and visitors to the beach for the annual fireworks display. Gus Macker Annual Tournament and the Lakestride half marathon are other major events at the park.

***Site Development Plan: Stearns Park***  
5 year replacement and update priorities

- Begin Phases of the West End Ludington Avenue/Stearns Park Development Plan as funding and match are available
- Purchase and place life rings on breakwall
- Recycled Plastic Picnic Tables

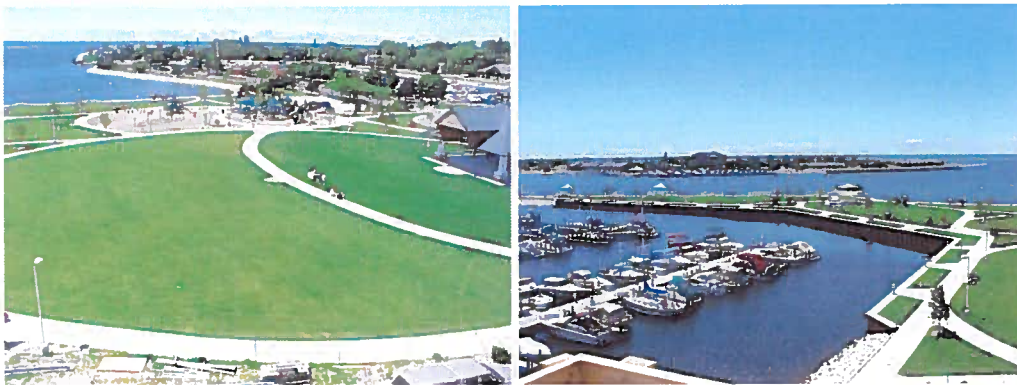
### Ludington Waterfront Park

*Accessibility Assessment=3*

*Park Type: Community Park*

*Size: 5 acres*

*(location 18 on map)*



The 5 acre Ludington Waterfront Park was developed in two phases beginning in 1998. Michigan Natural Resource Trust funds were used to complete both phases of the project. Great Lakes Fishery Trust Funds were also used in the second phase of the park completion.

Park amenities include a bandshell with restroom facilities, a picnic shelter, shade shelters, a destination playground and lighted walkways. The Waterfront Sculpture park is also a part of this area and features several bronze sculptures depicting a variety of aspects of Ludington's history. All sculptures have been funded by private donations.

The park is adjacent to the Harbor View Marina that was developed simultaneously. Together these two projects considerably improved the areas aesthetics. The area was previously plagued with dilapidated housing and abandoned CSX railway property.

### Copeyon Park

*Accessibility Assessment=3*

*Park Type: Community Park*

*Size: 4.2 acres*



(location 13 on map)



Peter Copeyon Park is located on 400 feet of frontage on Pere Marquette Lake on the south end of town. The original 4.2 acre park has a picnic area and playground with picnic tables, grills, shelter, restroom, boat launch, pumpout station and fish cleaning facility. A handicap accessible fishing pier was constructed in 1996. There is a large circular driveway with parking for cars and boat trailers. It is located adjacent to the Ludington Yacht Club.

***Site Development Plan: Copeyon Park***

5 year replacement and update priorities

- Muffin Grinders
- Automated Payment Kiosks
- Recycled Plastic Picnic Tables

**City Park**

*Accessibility Assessment=3*

*Park Type: Community Park*

(location 8 on map)



City Park is located on Ludington Avenue directly west of the main downtown area. Park amenities include restrooms, a bandshell, fountain and open green space. The park is used for art fairs, Jaycee events, concerts and community events.

***Site Development Plan: City Park***

5 year replacement and update priorities

- Recycled Plastic Picnic Tables

**Cartier Park**

*Accessibility Assessment=3*

*Park Type: Community Park, Natural Resource Area, Greenway*

*Size: 68 acres*

(location 3 on map)



Cartier Park is on the northern edge of the city. The park is 68 acres including 2500 feet of frontage on Lincoln Lake. The park has two functions, the campground on the west side, accessible by Lakeshore Drive/M-116, covers 24 acres; the remaining 44 acres to the east, accessible by Rath Avenue, is undeveloped except for minor roads and trails. . The campground offers rustic campsites, a boat launch, restrooms with showers and hiking trails. A private contractor that leases the area from the City manages it. A one mile, eight foot wide paved pathway was constructed in the east portion of the park during the spring and summer of 2004. This area is suitable for hiking or cross-country skiing and passive recreation. In 2010, new signage was erected throughout the pathway in conjunction with a grant received by the District 10 Health Department.

A new one acre fenced dog park area is under construction in the Cartier park area. This new dog park is the result of a community grass roots effort. The project is funded entirely by private dollars.

***Site Development Plan: Cartier Park***

5 year replacement and update priorities



- Recycled Plastic Picnic Tables
- Expansion of Electrical Service to Additional Campsites
- Construction of New Bathhouse

### Lake Michigan (Loomis Street) Launching Site

*Accessibility Assessment=3*

*Park Type: Special Use*

*Size: 3 acres*

(location 15 on map)



This three acre launch site is located to the south of Stearns Park and north of the Pere Marquette Lake channel. Boaters can access Lake Michigan between the north and south breakwalls. It has eight launching sites, parking for 120 boats, cars or trailers, barrier free restrooms and a fish cleaning station with grinder. This year a new sand mitigating breakwall was constructed with a grant from the MDNRE Waterways grant program.

A walkway was constructed on top of the sand mitigating breakwall with funding from the Michigan Natural Resources Trust Fund. Both projects were completed in 2010.

### ***Site Development Plan: Lake Michigan (Loomis Street) Launching Site***

5 year replacement and update priorities

- Muffin Grinder
- Automated Payment Kiosk

### Loomis Street Park

*Accessibility Assessment=3*

*Park Type: Community Park*

(location 17 on map)



The area lying just south of the above mentioned launching site, was developed into a park in 1994. The area was landscaped, seating was added and a picnic shelter was constructed with assistance from Marina Authority funding, donations, Coastal Management Funds from the Department of Natural Resources and city funds. Due to its proximity to the waterfront walkway, the park is an attractive addition for those who wish to enjoy the waterfront area. Public access to the shoreline has been a high priority of the city as reflected in this development.

***Site Development Plan: Loomis Street Park***

5 year replacement and update priorities

- Recycled Plastic Picnic Tables

**OXY Field**

*Accessibility Assessment=3*

*Park Type: Community Park*

*Size: 3 acres*

*(location 11 on map)*



Oxy Field recreational area is 3 acres in size and located on the south end of town. It consists of a softball field. In 2007, the softball field was rebuilt. Lighting, new fencing, and new dug outs still need to be completed.

#### James Street Playfield

*Accessibility Assessment=2*

*Park Type: Sports Complex*

*Size: 2 acres*

*(location 6 on map)*



Commonly known as the American Legion ball field, the James St. playfield is two acres in size. There are parking spaces on the south end and playground equipment on the north end of the field.

#### Optimist Field

*Accessibility Assessment=2*

*Park Type: Sports Complex, Community Park*

*Size: 4 acres*

*(location 5 on map)*



The four acre Optimist Field is adjacent to O.J. DeJonge Jr. High School, the Ludington High School and Franklin School. It is located on the SE corner of

Staffon & Tinkham. The Optimist service club adopted and developed the field which has one diamond, 1 soccer practice field, 2 fenced basketball courts. The area also has an irrigation system.

### Skate Park

*Accessibility Assessment=2*

*Park Type: Special Use*

*Size: 22,500 sq ft.*

*(location 14 on map)*



The City of Ludington constructed a new Skate Park in 2008, to replace an old park no longer safe for use. The new park was constructed on a vacant piece of land in the Stearns Park Beach area. Funding for the project was largely made possible by community donations. Some funding for the project was made possible through a grant from the Land and Water Conservation Fund.

### **School Properties/Facilities**

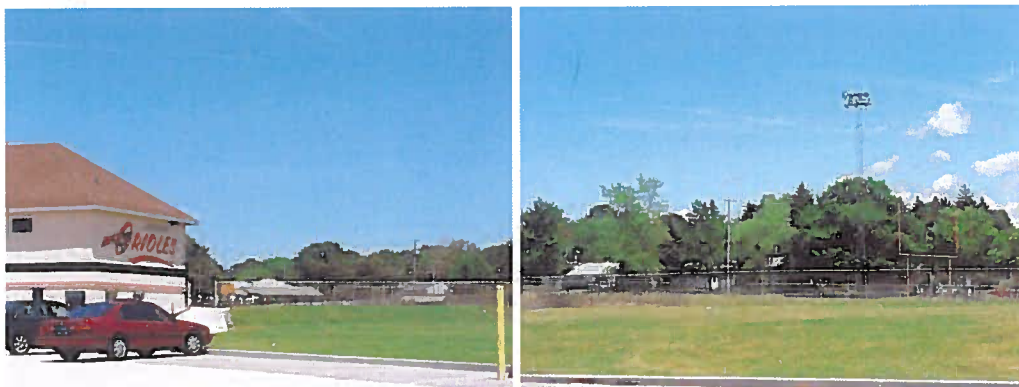
#### Oriole Field

*Accessibility Assessment=3*

*Park Type: Sports Complex*

*Size: 23 acres*

*(location 1 on map)*



Oriole Field is the largest competitive recreation complex in the Ludington area and operates through a cooperative agreement between the city and Ludington Area Schools. In 1934, the Cartier family donated the twenty-three acres for recreational use to the school district rather than the city. The reason for this was that the school district extended beyond the city limits and the school was able to provide a larger amount of funds for initial development, taxes, liability and insurance purposes. The facility was designed and construction was coordinated and supervised by the city. Constructed during the "Great Depression", the complex was built by hand by the W.P.A. workers using wheelbarrows, shovels and horses. Currently the city provides operating, maintenance and development funds.

There are three tennis courts, three concession/announcing booths, new restrooms have been constructed on the east side, two lighted and one unlighted ball diamonds, one baseball diamond, one lighted football field/soccer field/all weather track with field event pits, a field house with restrooms and parking for 200 cars.

#### O.J. DeJonge Playfield (include new tennis courts)

*Accessibility Assessment=3*

*Park Type: Sports Complex*

*(location 4 on map)*







The six-acre O.J. DeJonge Playfield is across the street from the O.J. DeJonge Junior High School. There are three soccer fields, a little league baseball diamond and eight lighted tennis courts. The tennis courts have all been completely remodeled within this area, and a club house was added. Funding for this project was made possible by private donations.

### Community Swimming Pool

*Accessibility Assessment=3*

*Park Type: Special Use*

*Size: 3,150 sq ft*

*(location 7 on map)*



This quarter acre facility is located in the O.J. DeJonge Junior High School Complex. The heated pool measures 42' x 75'. Men and women's locker rooms with shower facilities are located on site. The pool is used for school, recreational and public programs.

### **Private Properties/Facilities**

#### Harbor View Marina

*Accessibility Assessment=3*



*Park Type: Special Use*  
(location 19 on map)



Harbor View Marina, located just southeast of the Ludington Waterfront Park, is a private facility that opened in the spring of 1999. The facility was constructed with the use of Michigan State Waterway's funds and private developers funds. The facility is leased to a private developer for a twenty-five year period. Amenities include a great room, laundry facilities, bathroom/shower facilities, pool, hot tub, exercise room, meeting rooms and a library.

## **2. Description/Inventory of Recreation Opportunities outside the City of Ludington**

### **The Health and Racquet Club**

*Accessibility Assessment=*

*Park Type: Sports Complex*

(location 9 on map)



The Health and Racquet Club is located north of the city in Hamlin Township. The facility offers tennis courts, weight machines, exercise classes and racquet ball.

### Ludington State Park

*Accessibility Assessment=3*

*Park Type: State Park*

*Size: 5,300 acres*

*(location 10 on map)*



Ludington State Park is located eight miles north of Ludington. Many residents and visitors enjoy the park as it is one of the state's finest parks with 5,300 acres of parkland. Twenty miles of foot and ski trails, three campgrounds and spacious beaches accommodated numerous visitors year round. Past statistics show that the number of camping nights recorded at the Ludington State Park is the highest in the state compared to other state park facilities. The natural resources of the Great Lakes shoreline, Hamlin Lake and the dunes, along with Big Sauble Point lighthouse, Lake Michigan beachhouse and Hamlin Lake dam attract interested visitors during all seasons of the year.

### Campgrounds/RV Parks

*(various locations)*

There are a number of campgrounds/RV parks surrounding the City of Ludington which offer a variety of amenities from rustic sites to full hook-up sites, play areas, pools, waterfront access, tennis courts, etc. Vacationers utilizing these areas often times also make use of the city's recreational opportunities including the beaches, boat launching ramps and parks.

### **3. Description of Community's Barrier-Free Compliance Status**

On July 11, 1994 the City of Ludington adopted an ADA Transition Plan and Self Evaluation addressing all facilities and programs in place at that time. A two-year timeline for compliance was given to the department heads. All of the items were completed by December 31, 1995.

Design and planning of new facilities and programs is contingent upon ADA regulations. The City of Ludington works closely with the design engineers to insure all requirements are met.

#### **4. DNR Recreation Grant Inventory**

##### **Recreation Grant History**

Applicant: City of Ludington

Project No. 26-00177

Project Year: 1968

Project Title: Copeyon Park (formerly Pere Marquette Lake Park)

Project Status: Closed

Grant Amount: \$21,000.00

Project Description: Acquisition of +/-3 acres on Pere Marquette Lake.

Project No. 26-00419

Project Year: 1973

Project Title: Copeyon Park (formerly Pere Marquette Lake Park)

Project Status: Closed

Project Amount: \$35,000.00

Project Description: Picnic area. tot lot. parking for ex. boat ramp, 2 toilets, landscaping, site improvements & sewer system.

Project No. 26-00644

Project Year: 1975

Project Title: Ludington Marina Acquisition

Project Status: Post-Comp Iss

Grant Amount: \$135,889.46

Project Description: Acquire 8.2 acres on Pere Marquette Lake.

Project No. 26-01077

Project Year: 1979

Project Title: Ludington Marina

Project Status: Post-Comp Iss

Grant Amount: \$899,562.34

Project Description: 50-slip marina. Toilet/shower bid. paved lot and road, concrete walks, curb and gutter, asphalt paving, fish cleaning station, attendants office, elec., water, sewers, gas, deicing system, fencing. landscaping, play & picnic eq.. LWCF

Project No. TF825  
Project Year: 1984  
Project Title: Washington Ave. Recreation Area  
Project Status: Withdrawn  
Grant Amount: \$84,000.00  
Project Description:

Project No. 26-01494  
Project Year: 1990  
Project Title: Stearns Park Beachhouse  
Project Status: Closed  
Grant Amount: 33,683.00  
Project Description: Demolition of present building. construction of new barrier-free beach house with observation deck. restrooms, changing rooms. and sheltered service area.

Project No. TF93-046  
Project Year: 1993  
Project Title: Waterfront Park Acquisition  
Project Status: Closed  
Grant Amount: \$359,000.00  
Project Description: Acquisition of 5.8 acres of property from CSX Railroad for park use. Project complements State's project to purchase and develop remaining 14.35 acres of land in parcel for marina development with Harbor Development funds.

Project No. TF94-036  
Project Year: 1994  
Project Title: Copeyon Park Shelter (formerly Pere Marquette Lake Park)  
Project Status: Closed  
Grant Amount: \$24,000.00  
Project Description: Construct picnic shelter in Peter Copeyon City Park on Pere Marquette Lake.

Project No. TF96-237  
Project Year: 1996  
Project Title: Ludington Waterfront Park  
Project Status: Closed  
Grant Amount: \$500,000.00  
Project Description: Site preparation and grading, paving walks and walls, parking lot, boardwalks and decks, metal/fabric structures, site amenities, landscaping and irrigation.

Project No. BF98-165  
Project Year: 1998  
Project Title: Ludington Waterfront Park- Phase II  
Project Status: Closed  
Grant Amount: \$500,000.00  
Project Description: Further development of Waterfront Park. including events structure and restroom building. playground and lighting.

Project No. 26-01598  
Project Year: 2002  
Project Title: Cartier Park Improvements  
Project Status: Closed  
Grant Amount \$50,000.00  
Project Description: The proposed project is the installation of marked trails in Cartier Park, a 68-acre park with 2500 feet of frontage on Lincoln Lake. The project would include an 8' wide asphalt walk along the shoreline.

Project No. TF03-003  
Project Year: 2003  
Project Title: Cartier Park Fishing Pier Installation  
Project Status: Closed  
Grant Amount: \$82,500.00  
Project Description: Installation of two 95' fishing piers on Lincoln Lake with associated walkways and abutments.

Project No. 26-01667  
Project Year: 2006  
Project Title: Sterns Park Skate Plaza  
Project Status: Closed  
Grant Amount: \$75,000.00  
Project Description: Development to include construction of a 100' by 100' concrete skate plaza and associated landscaping and site amenities.

Project No. TF08-051  
Project Year: 2008  
Project Title: Stearns Park Breakwall improvements  
Project Status: Active  
Grant Amount: \$125,300.00  
Project Description: Development will include an accessible pathway over a new breakwall along Lake Michigan in Stearns Park.

#### **D. Description of the Planning Process (Public Input)**

As a first step in plan development a review of the current Recreation Plan was completed by the Community Development Director and the Cemetery, Parks and Recreation Committee of the City Council to determine where the City stands on its past goals and objectives.

The Community Development Director, Heather Venzke, has been employed with the City for over 3 years. Ms. Venzke has successfully obtained and implemented several grant programs using the previous goals outlined in the 2005-2010 Recreation Plan.

The Mayor appoints the Cemetery, Parks and Recreation Committee of the City Council annually. It is comprised of Councilors that have shown an interest in recreational elements of the City. The current committee is comprised of Wanda Marrison, Chairperson, Kaye Holman and Gary Castonia. Holman is a life time resident of Ludington, and owns and operates her own elder care business; Castonia retired from the Ludington Police Department and is also a life time resident of the community; and Marrison is also a long time resident and small business owner. All of the members have been active members of the community for many years and offer abundant knowledge on the changes and additions to the community that have taken place over the years and the current needs.

The review showed that a large number of the previous goals were accomplished. Briefly, goals that were met are as follows:

- Improvements to the Municipal Marina including a new transient dock and walkway was completed in 2010. Upgrades were partially funded with Waterways funding.
- The playground at Stearns Park was upgraded with a new skate park facility. The Skate park was partially funded with Land & Water Conservation fund monies.
- The fishing Piers at Cartier park were renovated.
- A New Sand Mitigation rubble mound structure and walkway was completed at Loomis St. boat ramp to eliminate yearly dredging costs and create an additional safe fishing opportunity and lake viewing opportunity. The project was partially funded with the assistance of Waterway's grant funds and Michigan Natural Resource Trust Funds.



In addition to the priorities listed in the plan, parking lot improvements were completed downtown, the city has completed 14 apartment units with Downtown Rental Rehab grant funds that will result in the creation of affordable rental units in the downtown, 8 more are underway. Priorities that were not addressed will be reevaluated for future project completion.

Input from the City Council, City Department Heads, Parks Committee, Planning Commission, Senior Citizens Advisory Board, Ludington Area Recreation Board and Marina Authority were sought in compiling the 2011-2015 Recreation Plan. The City of Ludington Community Development Department incorporated comments from these boards in the plan. Final review of the plan was completed by the City Council.

Public input was sought from residents and visitors through Facebook. By approaching citizens through Facebook, we were able to reach out to citizens who may be unable to attend meetings. Those comments are attached. A Public input meeting was held on Monday January 10, 2011 at 5pm at the Ludington Municipal building to allow citizens the opportunity to give input on what the plan goals should be, what is needed in the area, and the direction of recreation in the City of Ludington.

Public was given an opportunity to comment on the plan in an open hearing on February 28, 2011, prior to the plan adoption by the Ludington City Council on that day. This public hearing was scheduled at the February 14, 2011 City Council meeting at which time the public was encouraged to submit ideas in writing to the Community Development Director prior to the public hearing or to attend the public hearing to voice their input. Information collected from the public was included in the plan development.

Following the public hearing, the Ludington City Council was asked to adopt the Community Recreation Plan. A copy of the Resolution of Adoption is attached. (Attachment 10) Copies of the plan will be provided to the following:

City officials  
Planning Commission  
Marina Authority  
Senior Citizens Advisory Board  
Ludington Recreation Board  
West Michigan Regional Planning Commission  
Mason County Parks and Recreation Commission  
Pere Marquette & Hamlin Townships  
Ludington Board of Education

## **E. Goals & Objectives and Capital Improvement Schedule**

### **1. Goals & Objectives**

The City of Ludington's action program, for at least the next five years, includes the creation of pathways, existing recreational facilities upgrades and the addition of new amenities at local parks and public spaces.

Annually the City adopts a three-year capital improvement plan with the upcoming year's budget that incorporates large projects from all of the departments. This plan is reviewed annually by Department Heads, City Councilors and interested parties to insure that necessary and desired projects are listed and potential funding sources are determined. The City Council also holds a goal setting session in August of each year, at which time short and long term projects are discussed and incorporated into a report. Priority projects are based on this information as well as unexpected imminent need or availability.

Recreational project priorities for 2011 - 2015 have been included in the Recreation Plan Capital Improvement Schedule and listed by their priority at this time. These priorities are subject to change based on new information or funding availability. Higher priority is given to projects that will benefit the greatest number of people and to projects that offer a new opportunity for users.

All of the City of Ludington's proposed projects are high priorities. Projects that have been scheduled for a particular year will be one of the highest priorities for that year, unless unexpected opportunities or needs arise. These priorities may also be adjusted based on the annual three-year Capital Improvement Plan that is adopted with the annual budget.

A number of the priorities are linked to each other and therefore are somewhat one in the same. For example, completion of the waterfront walkway, increasing the number of non-motorized connectors and completion of Waterfront Master Plan all contribute to the completion of the same goal. Also, as stated above, these are high priority items because they benefit a large segment of the population.

Projects that already have funding associated with them are also high priorities because they already have the momentum needed to make them a reality.

Also, improvements to the City's Park systems can encompass a variety of different projects and funding needs. For instance, area service clubs may wish to purchase amenities for city parks. This would not involve a large monetary obligation by the City, but may require unexpected additional maintenance, in-kind support or the like. Although this would not be a planned priority, the City

would still encourage and support this type of improvement because it would be a benefit to the community as a whole. An example of this scenario is the American Legion's past donation of new playground equipment at Stearn's Park. This donation required the City to remove the existing equipment and replace it with new, an unexpected cost, but a welcome one. On the other hand, the City has goals of building replacements/additions, sprinkler systems, walkway improvements, etc. These projects will have to be prioritized on an annual basis depending on funding availability.

## 2. Capital Improvement Schedule

Year	Acquisition/Improvement	Cost	Proposed Funding	Source
2011-2015	Acquire property/easements to complete Waterfront Walkway Loop as they become available	75,000	75,000	Any source
2011-2015	Increase the number of non-motorized connectors throughout the city in order to increase safe routes	Unknown	Unknown	USBR 35 & USBR 20 Grant Funds
2011-2015	Complete recommendations as outlined in the Waterfront Master Plan	Unknown	Unknown	Any Source
2011-2015	Upgrade Municipal Marina by providing a cross harbor ferry and other necessary improvements	Unknown	Unknown	Grants/Marina funds
2011-2015	Take advantage of opportunities to convert the recently acquired Coast Guard Station into a maritime museum	Unknown	Unknown	Unknown
Year	Acquisition/Improvement	Cost	Proposed Funding	Source
2015	City Park Ice Rink	250,000	Unknown	Any Source
2015	Renovation of Dow Field	\$85,000	\$85,000	Local Funds/Ludington Area School Funds/Donations
2011-2015	West Ludington Ave. Improvements – Phase I and II	1,320,000	\$1,000,000 \$320,000	State/Fed Grants Local funds/Private Donations
2015	Replace limestone	Unknown	Unknown	Marina Funds

	surrounding Municipal Marina and Waterfront Park			
2015	Upgrade Oriole Field	\$35,000	\$35,000	Local Funds/Ludington Area School Funds
2010–2015	Upgrade area parks (including, but not limited to, restrooms, sprinkling, equipment, etc.)	Unknown	Unknown	Unknown

In addition to the Capitol Improvement Schedule, the City of Ludington has the following overall goals for recreation opportunities in the City of Ludington.

1. Provide Safe areas for residents to engage in healthy behaviors
2. Promote healthy living by encouraging alternate forms of transportation
3. Provide increased opportunities for recreation
4. Preserve public access to the waterfront and natural areas.

In order to address these goals the City of Ludington, based on public input, has developed the following Objectives to measure the attainment of our goals.

1. Provide Safe areas for residents to engage in healthy behaviors (GOAL)
  - a. Renovation of 1 ball diamond at DOW field. (OBJECTIVE)
    - i. More youth will be able to take part in youth baseball leagues due to increased capacity. (OUTCOME)
    - ii. By actively engaging in youth baseball, youth will lower their risk of childhood obesity. (OUTCOME)
2. Promote Healthy Living by encouraging alternate forms of transportation. (GOAL)
  - a. Support the development of 2 national bicycle routes through the City of Ludington (USBR 35 & USBR 20) (OBJECTIVE)
    - i. By supporting the development of these two national bicycle routes citizens will be provided two new pathways to engage in alternate forms of transportation thereby developing healthy lifetime habits. (OUTCOME)
    - ii. Using bicycle pathways as a form of alternate transportation will lower the risk of obesity in children and adults. (OUTCOME)
3. Provide Increased Opportunities for Recreation. (GOAL)
  - a. Provide support, and land for the construction and upkeep of 1 dog park in the Cartier park area. (OBJECTIVE)
    - i. By providing the opportunity for the creation of a dog park, citizens will increase recreation opportunities. (OUTCOME)

4. Preserve Public Access to the Waterfront and Natural Areas. (GOAL)
  - a. Continue to work towards the extension of the waterfront walkway path through Stearns Beach area, through the development of the west end of Ludington Avenue. (OBJECTIVE)
    - i. The Extension of the walkway will provide citizens a longer multi-use pathway along the waterfront, thereby increasing the opportunity for physical activity. (OUTCOME)
  - b. Provide a pavilion area at the West End of Ludington Avenue. (OBJECTIVE)
    - i. Providing citizens with a pavilion on Lake Michigan will increase their sense of well being through offering a place to rest and enjoy the Lake and Beach area. (OUTCOME)

### **3. Action Plan**

In order to meet the objectives outlined above the City will work with Local, State and Regional partners and will seek grant funding where needed.

In order to accomplish the goal of promoting healthy living by encouraging alternate forms of transportation, the City of Ludington will continue to work closely with our Partners in the USBR Route 10 & 20 groups to ensure that those routes have support to be accepted as National bicycling routes. In addition to this effort, the City of Ludington will work closely with the District 10 Health Department on a resolution to support the complete streets program. Streets in need of improvement will be evaluated in the pre-construction phase to determine the appropriateness of inclusion of alternate forms of transportation on the new design. This goal will be achieved through awareness, collaboration and an on-going focus on alternate forms of transportation.

The City of Ludington will also work with the local 501c3, The Ludington Dog Park committee, to ensure that the dog park area in Cartier Park is constructed appropriately, and remains a safe, clean and healthy environment for pets and owners to exercise and socialize. Funding for this initiative is through local support and local dollars, and an agreement for maintenance and brush clearing with the City of Ludington. This will be on-going.

The City of Ludington and the Ludington Area Schools will work together to budget for the upgrades to the ball diamond to ensure that that is available for youth programming. Improvements will be budgeted incrementally over the next 5 years to ensure that the diamond is kept in working order.

The City's main goal is to keep our waterfront areas accessible to the public at all times. In order to ensure this happens, the City of Ludington has spent time to develop a Waterfront Master Plan for the Stearns Beach Area. This plan takes into account beach access, accessibility, and sustained use, while protecting the natural environment. The plan is broken into phases so that it can be completed as money is available. With the trying economic times, the City will seek out grant funding to assist with the implementation of at least two of these phases in the next five years. This is an on-going goal for the City.

Several other improvements and needed updates to parks and natural areas have been identified in the recreation inventory. Many of these address updates to picnic tables, benches, and other seasonal equipment at our parks. In order to accomplish these goals, the City's Department of Public Works will continue to incrementally build additional picnic tables and benches as the budget allows. We will also work with civic groups and local businesses to complete these tasks.



## ATTACHMENTS

### 1. POPULATION CHARACTERISTICS

#### POPULATION BY RACE, SEX AND AGE

	LUDINGTON	MASON COUNTY	PERE MARQUETTE	MICHIGAN
<b>Total Population</b>	8,357	28,274	2,228	9,938,444
<b>One Race</b>	8,206	27,840	2,191	9,746,028
White	7,941	27,098	2,157	7,966,053
Black	81	206		1,412,742
American Indian, Eskimo, Aleut	77	220		58,479
Asian & Pacific Islander	18	78	18	179,202
Other races	89	232		129,552
<b>Two or more races</b>	151	434	37	192,416
<b>Hispanic or Latino (of any race)</b>	347	852	50	323,877
<b>Other Characteristics:</b>				
Elderly	1,658	4,748	354	1,219,018
Minority	265	742	34	1,779,975
Male	3,838	13,961	1,129	4,873,095
Female	4,519	14,313	1,099	5,065,349
Median Age	39	40.4	42	35.5
<b>Age Characteristics:</b>				
0-4	508	1,537	112	672,005
5-9	545	1,885	168	745,181
10-14	603	2,137	177	747,012
15-19	586	2,031	166	719,867
20-24	471	1,259	79	643,839
25-34	1,003	3,045	196	1,362,171
35 – 44	1,168	4,351	337	1,598,373
45-54	1,056	4,156	354	1,367,939
55-59	385	1,653	142	485,895
60-64	374	1,472	143	377,144
65-74	658	2,353	203	642,880
75-84	716	1,784	123	433,678
85 and over	284	611	28	142,460

#### ATTACHMENT 1 – POPULATION BY RACE, SEX AND AGE

## ATTACHMENT 1 (continued) – POPULATION CHARACTERISTICS

### POPULATION CHARACTERISTICS

Gov't Unit	1950	1960	% Chg. 1950-60	1970	% Chg. 1960-70	1980	% Chg. 1970-80	1990	% Chg. 1980-90	2000
<b>Ludington</b>	9506	9421	-0.9%	9021	-4.2%	8937	-0.9%	8507	-4.8%	8357
<b>Mason County</b>	20474	21929	7.1%	22612	3.1%	26365	16.6%	25537	-3.1%	28274
<b>Pere Marquette Twp.</b>	1032	1513	46.6%	1846	22.0%	2068	12.0%	2085	0.8%	2228
<b>Summit Twp.</b>	563	592	5.2%	557	-5.9%	992	78.1%	815	-17.8%	1021
<b>Amber Twp.</b>	887	1060	19.5%	1278	20.6%	1556	21.8%	1684	8.2%	2054
<b>Hamlin Twp.</b>	930	1468	57.8%	1778	21.1%	2616	47.1%	2597	-0.7%	3192

### POPULATION FORECAST

<b>Governmental Unit</b>	<b>2005</b>	<b>2010</b>	<b>2015</b>	<b>2020</b>	<b>2025</b>
<b>Ludington</b>	9302	9566	9531	10088	10381
<b>Mason County</b>	27922	28717	29512	30307	31102
<b>Pere Marquette Township</b>	2258	2322	2386	2451	2515

## 2. EDUCATION/RESIDENCE

<b>Governmental Unit</b>	<b>% High School Graduate</b>	<b>% College Graduate</b>	<b>% Same Residence 1995</b>	<b>% Different Residence - Same County 1995</b>	<b>% Born in Michigan</b>
<b>Ludington</b>	82.1	18.1	50.8	24.3	78.6
<b>Mason County</b>	82.7	15.9	60.2	20.6	80.9
<b>Pere Marquette Township</b>	90.1	23.6	62.3	26.0	78.0
<b>Michigan</b>	83.4	21.8	57.3	25.1	75.4

## ATTACHMENT 2 – EDUCATION/RESIDENCE

### 3. 2000 MEDIAN INCOMES

<b>Governmental Unit</b>	<b>Household</b>	<b>Family</b>	<b>% Families Below Poverty Level</b>
<b>Ludington</b>	28,089	36,333	12.9
<b>Mason County</b>	34,704	41,654	8.2
<b>Pere Marquette Township</b>	44,432	51,078	2.7
<b>Michigan</b>	44,667	53,457	7.4

#### ATTACHMENT 3 – MEDIAN INCOMES

### 4. 2000 HOUSEHOLD INCOME

<b>Income Level</b>	<b>Ludington</b>	<b>Mason County</b>	<b>Pere Marquette Township</b>	<b>Michigan</b>
<b>Less than \$10,000</b>	444	1,030	55	313,905
<b>\$10,000 to \$14,999</b>	512	1,045	40	219,133
<b>\$15,000 to \$24,999</b>	739	2,087	133	469,100
<b>\$25,000 to \$34,999</b>	538	1,594	104	470,419
<b>\$35,000 to \$49,999</b>	562	2,027	177	624,326
<b>\$50,000 to \$74,999</b>	577	2,138	199	778,755
<b>\$75,000 to \$99,999</b>	175	838	95	432,681
<b>\$100,000 to \$149,999</b>	101	480	65	324,966
<b>\$150,000 to \$199,999</b>	56	129	14	79,291

#### ATTACHMENT 4 – 2000 HOUSEHOLD INCOME BY INCOME LEVEL

## 5. LABOR FORCE – CITY OF LUDINGTON

OCCUPATIONAL CLASSIFICATION	NUMBER	PERCENT
Management, professional and related occupations	1,120	30.1
Service	693	18.6
Sales and office	855	22.9
Farming, fishing and forestry	32	0.9
Construction, extraction and maintenance	367	9.8
Production, transportation and material moving	659	17.7

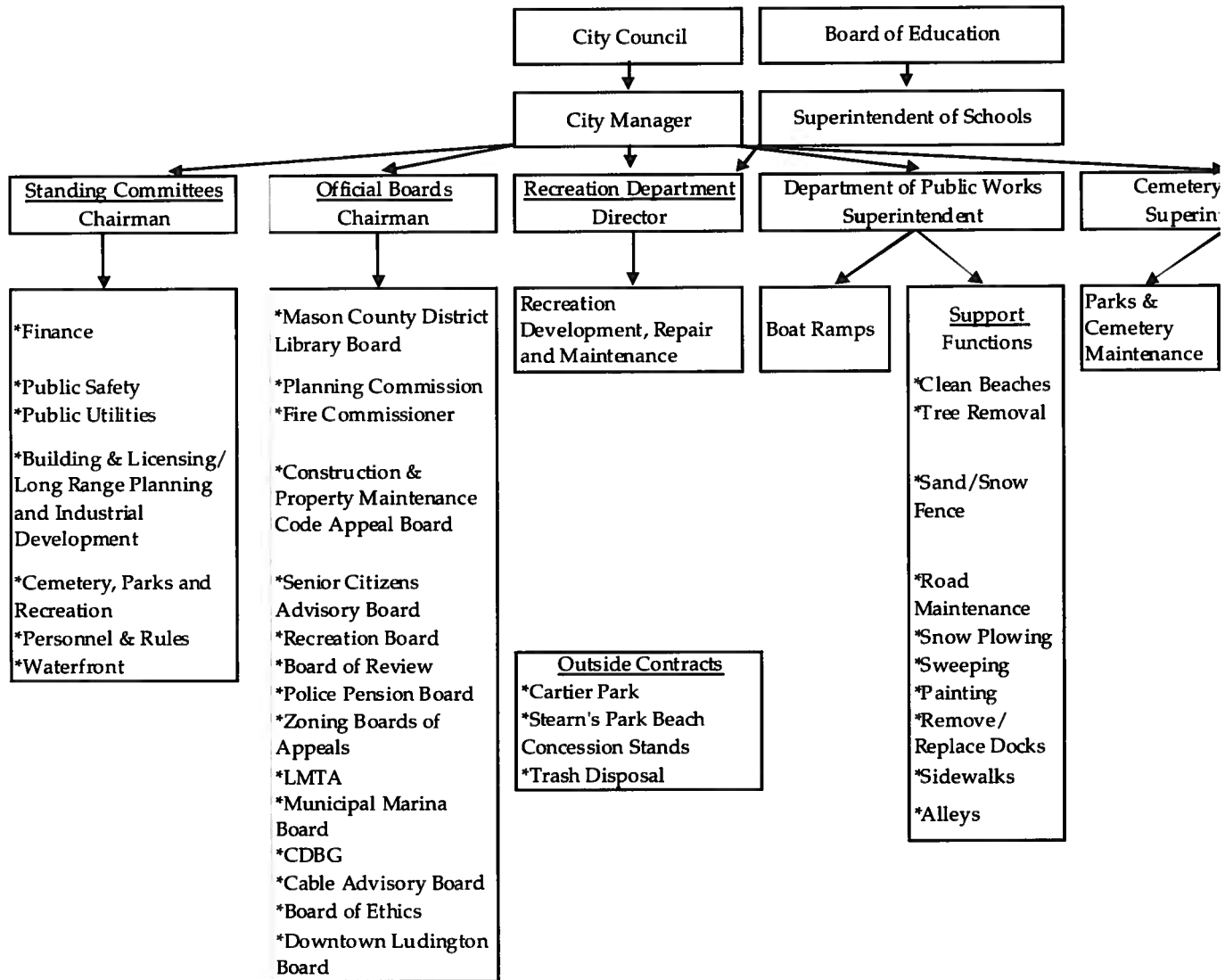
ATTACHMENT 5 – LABOR FORCE

## 6. HOUSING STOCK

<b>CHARACTERISTICS</b>	<b>LUDINGTON</b>	<b>MASON COUNTY</b>	<b>PERE MARQUETTE TOWNSHIP</b>	<b>MICHIGAN</b>
<b>Total Housing Units</b>	4,266	16,063	1,360	4,234,279
<b>Occupied Units</b>	3,703	11,406	846	3,785,661
<b>Percent Vacant</b>	13%	29%	38%	11%
<b>Owner Occupied</b>	2,043	5,940	577	2,269,175
<b>Percent Owner Occupied</b>	55%	52%	68%	60%
<b>Renter Occupied</b>	1,532	2,379	93	976,313
<b>Percent Renter Occupied</b>	41%	21%	11%	26%
<b>Median Value, Owner Occupied</b>	\$ 73,000.00	\$ 81,500.00	\$ 123,300.00	\$ 115,600.00
<b>Median Rent, Renter Occupied</b>	\$ 420.00	\$ 425.00	\$ 470.00	\$ 546.00
<b>Year Structure Built</b>				
<b>Percent 1990-2000</b>	11%	17%	13%	15%
<b>Percent 1939 or before</b>	42%	24%	11%	17%
<b>Percent Lacking Complete Plumbing</b>	0.4%	0.3%	0.1%	0.4%

ATTACHMENT 6 – HOUSING STOCK

## 7. ORGANIZATIONALCHART



ATTACHMENT 7 – ORGANIZATIONAL CHART

## **8. RECREATION ACTIVITIES**

- A) Little League Baseball – Supervisor
  - 1. T- Ball
  - 2. Mites
  - 3. Junior League
- B) West Shore Baseball League – Supervisor
  - 1. Junior High
  - 2. Senior High
  - 3. Multi County League
- C) Men’s and Women’s Softball Leagues – Supervisor
  - 1. Multi Cities and Counties
  - 2. 18 and Under League
- D) Men’s and Women’s Softball Tournaments – Supervisor
  - 1. Multi State Teams
- E) Girl’s Softball Leagues – Supervisor
  - 1. Pixie
  - 2. Elementary
  - 3. Junior and Senior High
  - 4. Multi County League
  - 5. Summer Clinics
- F) Boy’s Basketball League – Supervisor
  - 1. 2nd Grade Clinic
  - 2. 3rd Grade League
  - 3. 4th Grade Clinic
  - 4. 5th and 6th Grade League – Multi School Districts
  - 5. 7th and 8th Grade Intramural
  - 6. Summer Clinic
- G) Men’s Recreation Basketball – Supervisor
  - 1. Multi City/County League
- H) Volleyball – Supervisor
  - 1. Volleyball Clinic – Grades BK – 12
- I) Adult Volleyball – Recreation Director
- J) Elementary Girl’s Basketball – Supervisor
  - 1. Summer Clinic
  - 2. 2nd and 3rd Grade Clinic
  - 3. 4th Grade Clinic
  - 4. 5th Grade League – Multi School Districts
  - 5. 6th Grade League – Multi School Districts

## **ATTACHMENT 8 – RECREATION ACTIVITIES AND SUPPORT**



## **RECREATION ACTIVITIES**

- K) Community Pool Activities – Pool Directorship
  - 1. Summer Recreation Swim Team – Kindergarten – 12th Grade – Supervisor
  - 2. Winter Recreation Swim Team – Kindergarten – 12th Grade – Supervisor
  - 3. Lap Swim
  - 4. Open Swim – All Ages
  - 5. Activities Nights – All LASD Schools – Pool Director
  - 6. Water Aerobics– Supervisor
  - 7. Mom and Tots Recreational Swim Lessons – Supervisor
  - 8. Recreational Swim Lessons (Youth) – Supervisor
  - 9. Adult Swim Lessons – Supervisor
  - 10. Special Olympics Groups – Pool Director
  - 11. Special Interest Groups – Pool Director
  - 12. Diving Certification – rod’s Reef Group – Pool Director
  - 13. Junior High Swim Classes – Pool Director
  - 14. Senior High Life Guarding – Pool Director
  - 15. Family Swim
- L) Tennis – Supervisor
  - 1. Youth Camp – BK through 12th Grade
  - 2. Middle School tennis League- Supervisor
  - 3. Adult Lessons/Camp
- M) Wrestling Camp – Supervisor
  - 1. Youth (BK – 12th Grade) Instruction
- N) Recreation Field Maintenance – Recreation Director
  - 1. 2 seasonal full time positions

## **9. PARKS AND RECREATION POLICIES AND PROCEDURES**

### **Chapter 38**

#### **PARKS AND RECREATION\***

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\*Charter reference(s)--Parks generally, § 14.3.

Cross reference(s)--Environment, ch. 18; streets, sidewalks and other public places, ch. 46; waterways, ch. 66.

State law reference(s)--Authority to operate system of public recreation and playgrounds, MCL 123.51 et seq., MSA 5.2421 et seq.

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#### **ARTICLE I. IN GENERAL**

Secs. 38-1--38-25. Reserved.

#### **ARTICLE II. RECREATION BOARD\***

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\*Cross reference(s)--Boards, commissions and authorities, § 2-31 et seq.

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Sec. 38-26. Appointment.

A recreation board shall be appointed by the mayor, with the approval of the city council, to act in an advisory capacity in matters pertaining to the operation of the recreation department and recreational activities.  
(Code 1984, § 3.33)

Sec. 38-27. Composition.

The recreation board shall consist of two members of the city council, one member of the Ludington Area School Board, four members at large with two recommendations for appointment reserved to the city and two recommendations for appointment reserved to the Ludington Area Schools, and one member appointed by each township that shall participate by paying the proportionate share of the cost of providing recreational services and programs to the residents of such township.  
(Code 1984, § 3.34)

Sec. 38-28. Terms; compensation.

Terms of office for members of the recreation board shall be two years. Members appointed by a participating township shall serve terms of two years, but only during years when such township shall participate by paying the proportionate share of the

cost of providing recreational services and programs to its residents. All members are to serve without compensation and may not be employees of the recreation department who work more than an average of 15 hours per week for the recreation department. However, any member who is an employee of the recreation department working less than 15 hours per week shall not take part in any discussions or vote upon any matter involving such member's employment or compensation, and shall disclose such employment to the board.  
(Code 1984, § 3.35)

#### Sec. 38-29. Organization.

The members of the recreation board shall elect their own chairman, and the director of recreation shall be the board's secretary. The board shall also elect other necessary officers and shall have powers to adopt rules and regulations for the conduct of all business within the jurisdiction of the board. The board will meet at least twice annually: in May to review recreational programs, and in December to review the proposed annual operating budget.  
(Code 1984, § 3.36)

#### Sec. 38-30. Department of recreation.

Under authority of Public Act No. 156 of 1917 (MCL 123.51 et seq., MSA 5.2421 et seq.) there shall be in the city and with the cooperation of the Ludington Area School District a department of recreation, the head of which shall be a part-time recreation director appointed by the Ludington Area School Board and approved by the mayor and city council.  
(Code 1984, § 3.31)

#### Sec. 38-31. Departmental duties.

It shall be the duty of the department of recreation to operate a system of public recreation suitable to the needs of the city, including to the extent deemed necessary the supervision and maintenance of playgrounds, playfields, gymnasiums, swimming pools, indoor recreation centers, winter sports areas, etc. The department of recreation shall have power to expend for this purpose any funds appropriated for recreation by the city council or the board of education and any funds donated or bequeathed for recreation purposes by private individuals or organizations or other sources.  
(Code 1984, § 3.32)

#### Sec. 38-32. Policy and intent.

It is declared to be the policy and intent of the city council and the Ludington Area School District to conduct wholesome and constructive forms of recreation activities to employ the leisure time of adults and children on a nonpromotional basis, emphasizing the desire of the Ludington Area School Board and the city council to optimize programs for youth under the age of 18 years.  
(Code 1984, § 3.38)

Sec. 38-33. Recreation fund.

There shall be a recreation fund under the control and custody of the city treasurer, and there shall be deposited therein all funds, fees, charges, money in the hands of or allocated to recreation within the city. Such fund shall be established and maintained by annual appropriation of the city; voluntary donations, gifts and bequests; and the entire revenue derived from the operation of the recreation system.

(Code 1984, § 3.37)

Secs. 38-34--38-60. Reserved.

### ARTICLE III. PARK REGULATIONS

#### DIVISION 1. GENERALLY

Sec. 38-61. Purpose.

The purpose of this article is to regulate the use of parks, beaches and recreational areas in the city, either owned by or maintained by the city, in order that all residents and their guests may enjoy and make use of such parks, beaches and recreational areas and to protect the rights of those owning property adjacent to such parks.

(Code 1984, § 3.1)

Sec. 38-62. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Director, director of recreation, city director or city director of recreation means the city manager or designee.

Park means any public park, beach, recreational area, playground area, building or facility thereon, within the city, owned by the city or maintained by the city, whether entirely or partially in conjunction with any other municipal unit of government, school

authority or private owner, whether or not such area has been formally dedicated to such purpose.

(Code 1984, § 3.2)

Cross reference(s)--Definitions generally, § 1-2.

#### Sec. 38-63. Authority to make rules.

The director of recreation shall have power to make additional rules and regulations pertaining to the conduct and use of the parks and playgrounds as are necessary to administer the parks and playgrounds and protect public property and in the interests of safety, health, morals and welfare of the public. Such rules and regulations shall be effective for not to exceed 30 days without the approval of the city council.

(Code 1984, § 3.17)

#### Sec. 38-64. Trespass on City Park at night; effect of street closing.

(a) No person shall occupy, use, loiter in or trespass in or upon that certain park located on lots four, five, six and seven, block 29 and the entire block 33 of the original plat of the village, now the city, between the hours of 10:00 p.m. and 6:00 a.m. daily, without the written consent of the city manager.

(b) During such periods as Lewis Street, between block 29 and block 33, as stated in subsection (a) of this section, shall be closed by order of the chief of police or city manager, such street shall be included as part of the park, and all of the park regulations adopted shall be applicable to such area.

(Code 1984, § 3.16)

#### Sec. 38-65. Ejection for violation.

Any person found violating any section of this article shall either be arrested or ejected from the park or have his permit confiscated and park privileges suspended for a period to be determined by the director.

(Code 1984, § 3.18)

#### Sec. 38-66. Vehicles.

All applicable state and city vehicle and traffic control statutes and ordinances shall continue in full force and effect in any park, and in addition thereto the following shall apply:

(1) No person shall operate a vehicle in a park except upon designated paved or improved park roads or driveways, unless directed by law enforcement officers or by official signs or markings.

- (2) No person shall operate a vehicle in a park in such a way that traffic is obstructed.
  - (3) No person shall operate a vehicle within a park in excess of 15 miles per hour, except those roads or driveways where official signs or markings designate a different speed limit.
  - (4) No person shall park a vehicle other than in areas designated for parking that type of vehicle unless directed to do otherwise by a law enforcement officer. Parking shall conform to officially posted signs or markings unless other instructions are given by a law enforcement officer.
  - (5) No vehicle shall be left parked on park property after park closing hours without a permit being obtained from the park attendant or law enforcement officer.
  - (6) Overnight parking in any park where so posted is prohibited.
- (Code 1984, § 3.3)  
Cross reference(s)--Traffic and vehicles, ch. 58.

Sec. 38-67. Buildings and other property.

No person shall in any city park do or cause to be done any of the following without first obtaining a permit from the director:

- (1) Willfully mark, deface or injure in any manner or displace, remove or tamper with any park building, bridge, table, bench, fireplace, railing, paving or paving materials, water line or other public utility or parts thereof, park sign or marking whether temporary or permanent, monument, stake, post or other structure or equipment, facility or park property of any kind.
  - (2) Willfully dig, cut, move or remove from any park or park area any sand, wood, turf, grass, gravel, shrub or other material or make any excavation by hand, tool, equipment, blasting or any other means.
  - (3) Construct or erect any building or structure of any kind, whether permanently or temporarily, or run or string any public utility into, upon or across a park.
  - (4) Obstruct any walk or drive in any public park or playground.
- (Code 1984, § 3.4)

Sec. 38-68. Trees, shrubbery, lawns.

No person shall in any city park do or cause to be done any of the following without first obtaining a permit from the director:

- (1) Willfully pick, saw, chop, cut, carve, remove or injure any flowers, seeds, blooms, bark, branches, twigs or leaves of any tree, plant, shrub, vine, bush or any other vegetation.
- (2) Willfully drive any nail or staple or attach or fasten any wire, rope or other device to any tree or plant or tie or hitch any animal to any tree or plant.



(3) Willfully dig in or disturb any grass areas, or in any way injure or impair the natural beauty or usefulness of any park area.

(4) Willfully climb any tree, or walk, stand or sit upon any monument, vase, fountain, railing, fence or any other park property not designated or normally used for such purposes.

(Code 1984, § 3.5)

#### Sec. 38-69. Sanitation.

No person shall in any city park do or cause to be done any of the following:

(1) Willfully throw, discharge, or otherwise place or cause to be placed in the waters of any fountain, pond, lake, stream or other body of water in or adjacent to any park any substance, matter or thing, liquid or solid, which will or may result in the pollution of such waters.

(2) Willfully bring in or dump, deposit or leave any bottles, broken glass, ashes, paper, boxes, cans, dirt, rubbish, waste, garbage, or refuse or other trash; but the person shall place such in the proper receptacles when these are provided. When receptacles are not so provided, all such rubbish or waste shall be carried away from the park by the person responsible for its presence, and properly disposed of elsewhere.

(3) No garbage or refuse or other trash as enumerated in subsection (2) of this section shall be brought into a park except as residue of food stuffs or liquid refreshment consumed upon the park premises.

(Code 1984, § 3.6)

#### Sec. 38-70. Swimming.

In any city park, no person shall:

(1) Swim, bathe or wade in any public water or waterway in or adjacent to the city, except in such areas as may be designated for that purpose by the director of recreation. Such designated areas shall be conspicuously posted or otherwise designated by the city.

(2) Enter into any swimming pool attired in other than bathing apparel in violation of any regulation of the state or county health agency or the city director of recreation.

(Code 1984, § 3.7)

#### Sec. 38-71. Weapons and explosives.

No person except a law enforcement officer shall bring onto park property or have in his possession on park property any firearm or ammunition; any explosive, dynamite cap, fireworks, airgun, pellet gun, or any device by means of

which a projectile can be propelled; any incendiary bomb or material; any smoke or stink bomb; any tear gas or other disabling chemical or agent; any inflammable liquid except fuel in a fuel tank of a vehicle, vessel, camp stove or camp heater; any lighter fluid or starter fluid expressly manufactured for lighting charcoal or other cooking fuel, but no more than one quart of such, which shall be kept in its original container. In approved camping areas an amount of fuel not to exceed one gallon in a closed container may be in the possession of a registered camper for a lantern, camp stove or heater other than that contained in the unit's fuel tank.  
(Code 1984, § 3.8)

Sec. 38-72. Camping.

(a) No person shall utilize any public park or any parking lot or parking area adjacent thereto as a sleeping place or overnight parking place or overnight camping place, except in designated camping grounds and then subject to the regulations of the camping grounds.

(b) No person shall kindle or build fires in any park except in fireplaces or stoves provided for that purpose or in portable camp stoves. Upon leaving such fire, the person last using it shall have the duty to see that the fire is extinguished.

(Code 1984, § 3.9)

Sec. 38-73. Animals and pets.

No domestic animals or pets shall be permitted upon the beach or in Stearns Park. This section does not apply to guide dogs or service dogs if failure to allow such dog on the beach or in the park would constitute an offense under section 502c of the Michigan Penal Code (MCL 750.502c, MSA 28.770(7/8)).

(Code 1984, § 3.10)

Sec. 38-74. Possession or consumption of alcoholic beverages.

(a) No person shall bring into or consume alcoholic beverages in a park except beer and wine; provided, however, no beer, wine or other alcoholic beverage may be consumed at Oriole Field or any other athletic diamond, tennis court or other area designated or used for active athletic competition.

(b) Except as provided in section 38-75, no alcoholic beverage shall be sold in any park.

(c) The use of alcoholic beverages, beer, wine or liquor in any park, beach, recreational area or in any parking lot adjacent to these areas may be suspended by the mayor for periods not to exceed 72 hours. Extensions of such restrictions upon the use of alcoholic beverages in excess of 72 hours shall require approval

by the city council at a regular or special meeting. In the absence of the mayor, such authority shall be vested in the mayor pro-tem or city manager.

(d) The use or possession, whether in an open or closed container, of alcoholic beverages of any kind is hereby prohibited in such areas on any beach, or in any park or recreational area, or in any parking lot or parking area adjacent to any beach, park or recreation area where notice of such restriction is posted at such area, between the hours of 9:00 p.m. and 7:00 a.m. in the city.

(e) No person shall bring into, be in possession of or consume any beer, wine or other alcoholic beverages in Cartier Park during the following periods of time:

(1) From 12:00 noon on Friday through 5:00 p.m. on Monday of Memorial Day weekend.

(2) From 12:00 noon on June 29 through 5:00 p.m. July 9.

(3) From 12:00 noon on Friday through 5:00 p.m. on Sunday on the weekends on which the Gus Macker Tournament is held in the city.

(4) From 12:00 noon on Friday through 5:00 p.m. on Monday of Labor Day weekend.

Cartier Park shall mean that property lying south of Lincoln Lake, east of M-116, north of the city cemetery and west of Rath Avenue.

(Code 1984, § 3.11; Ord. No. 1001, § 1, 8-24-1998)

#### Sec. 38-75. Sale of alcoholic beverages.

Beer, including draft beer, wine and wine coolers, may be sold in a city park by bona fide nonprofit organizations only in accordance with the following conditions and requirements:

(1) Such nonprofit organization shall obtain all necessary licenses for the sale of such alcoholic beverages.

(2) No sale of alcoholic beverages shall be permitted unless food is sold or provided in connection with the sale of such alcoholic beverages.

(3) Such sale of alcoholic beverages shall be allowed only when done for the purpose of raising funds for recognized and regularly conducted special events open to the general public in the city, and conducted in the city, such as the Fourth of July Freedom Festival, Lakestride Marathon, or similar events.

(4) Such organizations shall provide general liability insurance in an amount of not less than \$1,000,000.00, naming the city as an additional insured.

(5) Such sale of alcoholic beverages may take place only between the hours of 12:30 p.m. and 8:30 p.m.

(6) Such nonprofit organizations shall provide the city with assurances of adequate security and adequate regulation of such sale of alcoholic beverages to ensure compliance with all applicable laws.

(7) All other sections of this article, including but not limited to the requirement of obtaining a permit, shall be complied with by such nonprofit organization.

(8) The city manager may deny a requested permit where, in the reasonable judgment of the city manager, the sale of such alcoholic beverages would be inconsistent with the use of a park by the general public.  
(Code 1984, § 3.19)

Sec. 38-76. Noise.

The playing of any radio, phonograph, tape player, compact disc player, television, musical instrument or any device producing amplified sound on any beach, park, recreation area or in any parking lot or parking area adjacent to any beach, park or recreation area in a manner in which it is audible from a distance of ten feet, between the hours of 10:00 p.m. and 7:00 a.m. within the city, is prohibited. During all other hours such radio, phonograph, tape player, compact disc player, television, musical instrument or device producing amplified sound shall be limited to those with built-in speakers and exterior speakers, and any such device producing amplified sound is expressly prohibited, except when used in conjunction with an event or activity for which a permit has been granted by the city manager pursuant to division 2 of this article. Nothing in this section shall be deemed to permit what is prohibited by any other ordinance or law, including but not limited to those offenses described in chapter 34.  
(Code 1984, § 3.12)

Cross reference(s)--Motor vehicle noise, § 58-91 et seq.

Secs. 38-77--38-105. Reserved.

## DIVISION 2. ACTIVITY PERMIT

Sec. 38-106. Required.

In addition to any other section of this article requiring a permit prior to engaging in a given activity, no person in a park shall conduct, operate, manage or take part in any of the following activities unless a permit is obtained prior to the start of the activity:

- (1) Any picnic, outing or gathering sponsored by any person and composed of 30 or more persons.
- (2) Any contest, performance, play, motion picture, fair, musical event or similar event, except events organized by the recreation department.
- (3) Any public meeting, assembly or parade.
- (4) Any use of any park facility by a person or group of persons to the exclusion of others.

(Code 1984, § 3.13)

Sec. 38-107. Application.

A person seeking a permit required by this division shall file an application with the city manager setting forth the following:

- (1) The name, address and telephone number of the person applying.
- (2) The nature of the use sought.
- (3) The day and hour for which the permit is desired.
- (4) The park or portion desired to be used.
- (5) The estimate of anticipated attendance.
- (6) Any other information required by the city manager. Applications must be filed not less than seven days or more than nine months before the date of the proposed use.

(Code 1984, § 3.14)

Sec. 38-108. Standards for issuance.

(a) The city manager shall issue a permit required by this division unless he finds that:

- (1) The proposed activity or use of the park will unreasonably interfere with or detract from the general public use and enjoyment of the park;
- (2) The proposed activity or use of the park will unreasonably interfere with or detract from the public health, safety or welfare;

(3) The conduct of the proposed activity or use is reasonably likely to result in violence to persons or property resulting in serious harm to the public;

(4) The proposed activity or use will entail an extraordinary expense or operation by the city; or

(5) The facilities desired have been reserved for another activity or use at the day and hour requested in the application.

(b) The city manager may impose reasonable conditions or restrictions on the granting of a permit, including but not limited to any of the following:

(1) Restrictions on fires; fireworks; amplified sound; use of alcoholic beverages; dancing; sports; use of animals, equipment, or vehicles; the number of persons to be present; the location of any bandstand or stage; or any other use which appears likely to create a risk of unreasonable harm to the use and enjoyment of the park by others or of damage to park property.

(2) A requirement, upon request, that the applicant post a reasonable deposit of security for the repair of any damage to park property or the cost of cleanup or both.

(3) A requirement that the applicant pay a reasonable fee to defray the cost of furnishing adequate security forces by the department at the proposed use or activity.

(4) A requirement that the permittee furnish additional sanitary and refuse facilities that might be reasonably necessary, based on the use or activity for which the permit is being sought.

(c) Permits shall not be transferable without the written consent of the city manager.

(d) Within a reasonable time after receipt of an application, the city manager shall apprise an applicant in writing of his reasons for refusing a permit or of any conditions attached to the issuance of a permit. Any aggrieved person shall have the right to appeal in writing to the city's parks and recreation committee, who shall consider the application under the standards set forth in subsection (a) of this section and sustain or overrule the city manager's decision.

(Code 1984, § 3.15)



## 10. RESOLUTION OF ADOPTION

CITY OF LUDINGTON  
RECREATION PLAN  
RESOLUTION OF ADOPTION  
CITY COUNCIL OF THE CITY OF LUDINGTON

WHEREAS, the City of Ludington has undertaken a Five Year Parks and Recreation Plan which describes the physical features, existing recreation facilities and the desired actions to be taken to improve and maintain recreation facilities during the period between 2011 and 2015, and

WHEREAS, a public meeting was held on January 10, 2011 and a public comment session was held on February 28, 2011 at the City of Ludington Municipal Complex to provide an opportunity for citizens to express opinions, ask questions, and discuss all aspects of the Recreation Plan, and

WHEREAS, the City of Ludington has developed the plan for the benefit of the entire community and to adopt the plan as a document to assist in meeting the recreation needs of the community, and

WHEREAS, after the public hearing, the Ludington City Council voted to adopt said Recreation Plan.


NOW, THEREFORE, BE IT RESOLVED the Ludington City Council hereby adopts the City of Ludington Recreation Plan as a guideline for improving recreation for the residents of the City of Ludington.

Yeas 6

Nays 0

MOTION CARRIED

I, Deborah Luskin, Ludington City Clerk, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the Ludington City Council at a Regular Meeting thereof held on the 28th day of February 2011.

  
Deborah Luskin  
City Clerk

ATTACHMENT 10 – RESOLUTION OF ADOPTION

## **11. TRANSMITTAL LETTERS**

March 1, 2011

Mason County Board of Commissioners  
Fabian Knizacky  
Mason County Courthouse  
Ludington, MI 49431

Dear Mr. Knizacky:

Enclosed is a copy of the City of Ludington's Recreation Plan for January 2011 through December 2015. This plan has been written by the Community Development Department with the cooperation of various interested parties and organizations.

If you have any questions regarding this plan or comments on the content please contact me at 231-845-6237.

Sincerely,

Heather L. Venzke  
Community Development Director

**ATTACHMENT 11 – TRANSMITTAL LETTER**

## **TRANSMITTAL LETTERS**

March 1, 2011

West Michigan Shoreline Regional  
Development Commission  
PO Box 387  
Muskegon, MI 49443-0387

Dear Sirs:

Enclosed is a copy of the City of Ludington's Recreation Plan for January 2011 through December 2015. This plan has been written by the Community Development Department with the cooperation of various interested parties and organizations.

If you have any questions regarding this plan or comments on the content please contact me at 231-845-6237.

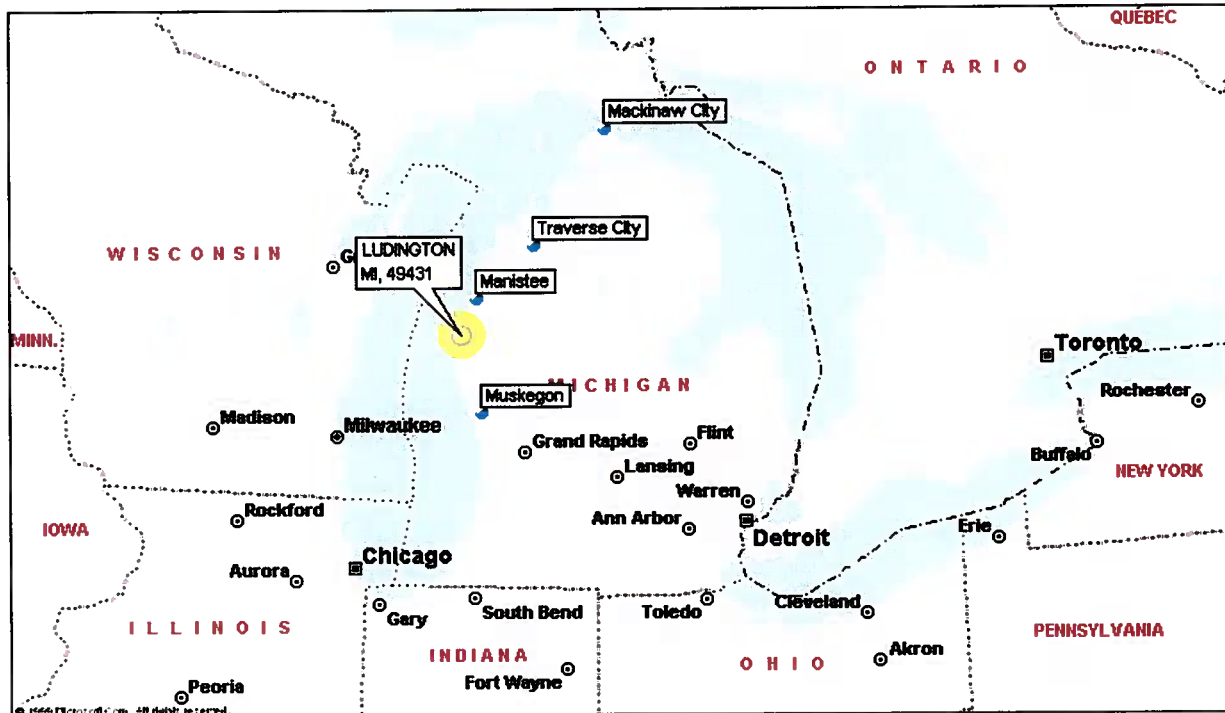
Sincerely,

Heather L Venzke  
Community Development Director

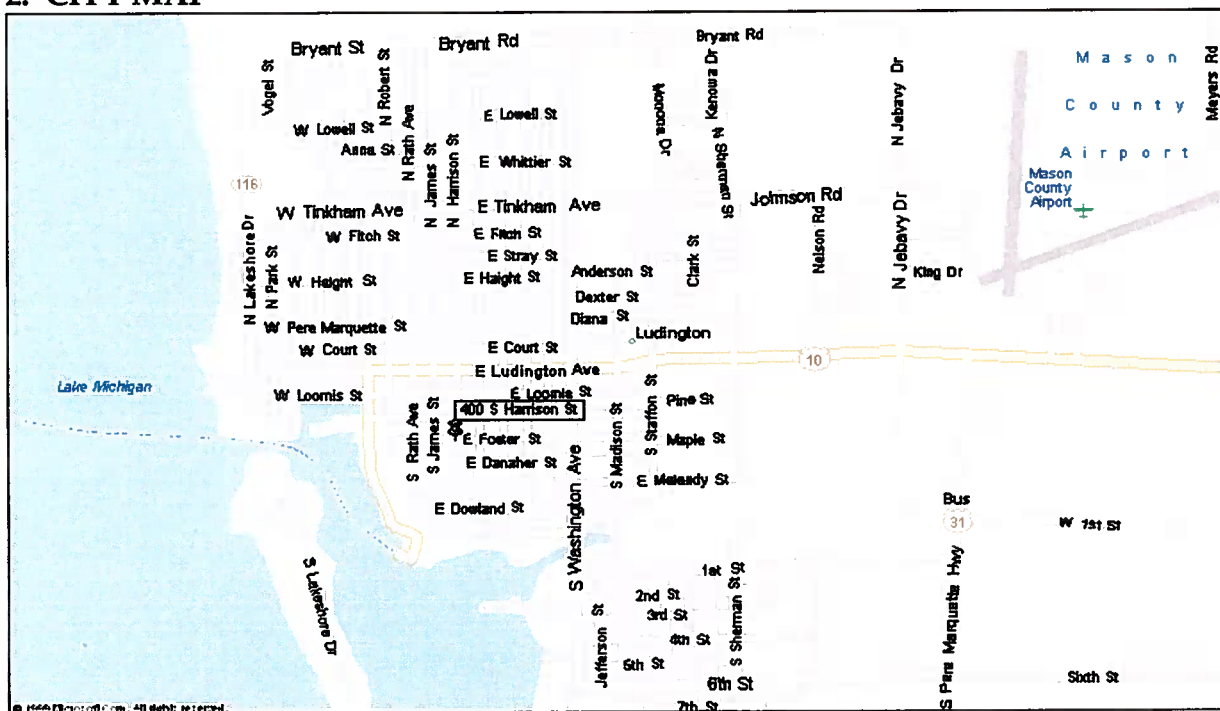
**ATTACHMENT 11 – TRANSMITTAL LETTER**

## MAPS

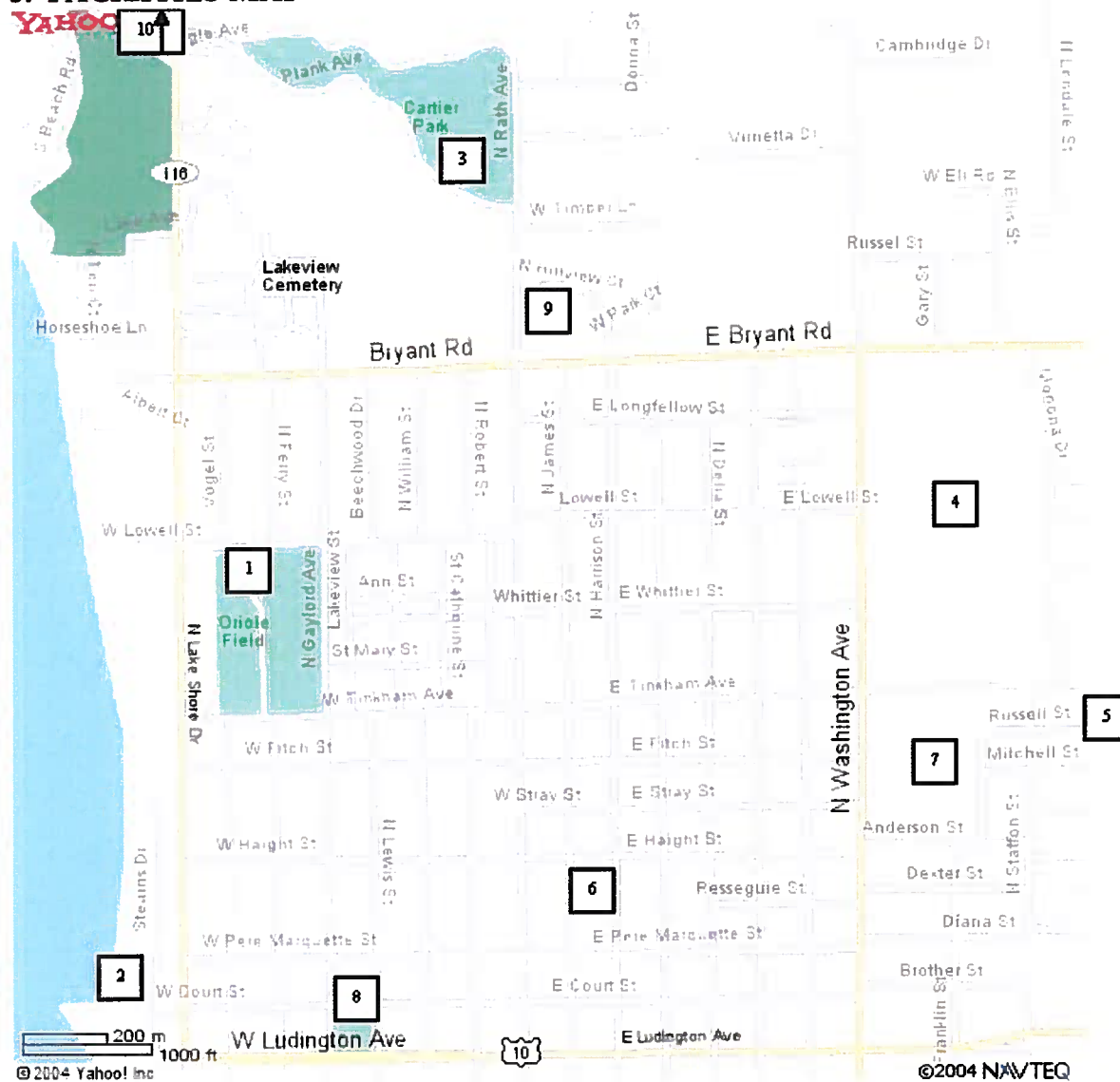
### 1. LOCATION MAP



### 2. CITY MAP



### 3. FACILITIES MAP



#### Legend:

1	Oriole Field	School
2	Stearns Park	City
3	Cartier Park	City
4	Dejonge Playfield	School
5	Optimist Field	School
6	James St. Playfield	City
7	Community Pool	School
8	City Park	City
9	Racquet Club	Private
10	State Park	State

\*The north breakwall lighthouse and the proposed Skate Park are located at Stearns Park.

## FACILITIES MAP (continued)

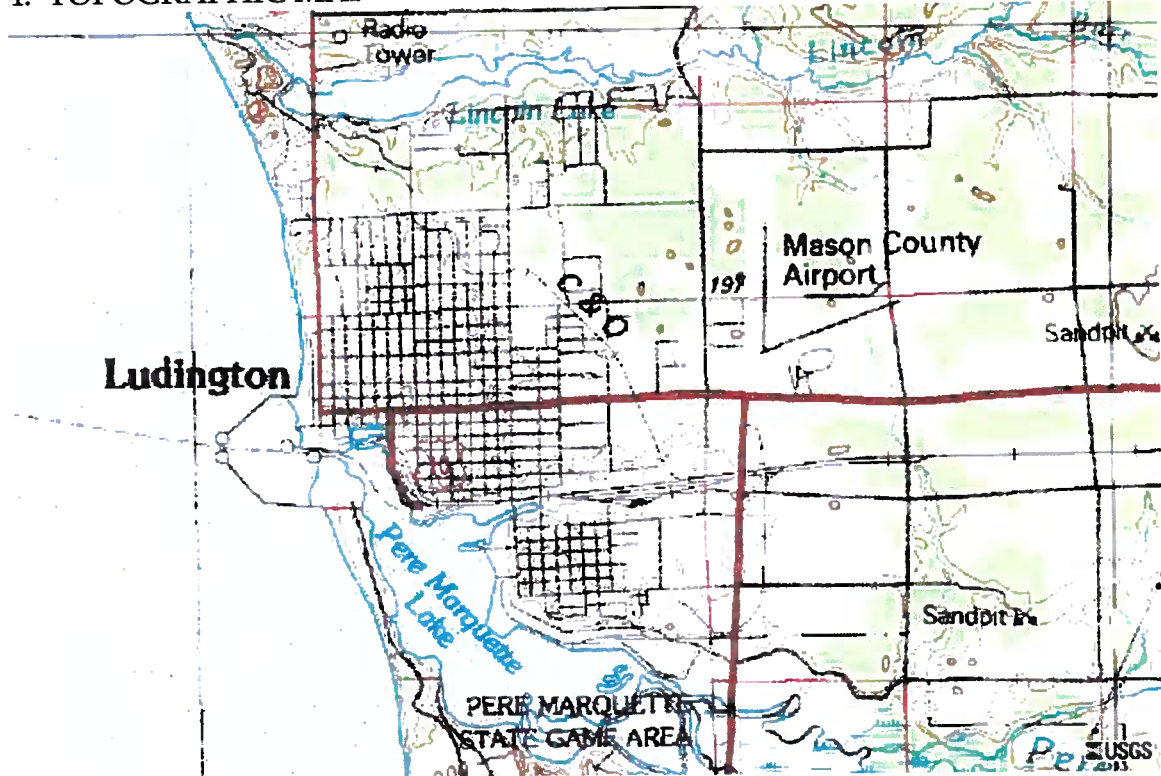


### Legend

11:	Dow Field	Dow (Lease)
12:	Senior Citizens Center	City
13:	Copeyon Park	City
14:	Skate Park	City
15:	Loomis St. Boat Launch	City
16:	Municipal Marina	City
17:	Loomis St. Park	City
18:	Waterfront Park	City
19:	Harbor View Marina	Private
20:	Leveaux Park	City
21:	Coast Guard Station	Federal
22:	Old Coast Guard Station	City



#### 4. TOPOGRAPHIC MAP



## 5. AERIAL MAP



## 6. ZONING MAP

<http://www.ludington.mi.us/Ludington/ZONEMAP.PDF>







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### Notice of Public Hearing

#### NOTICE OF PUBLIC HEARING CITY OF LUDINGTON

City of Ludington will hold a public hearing Monday, February 28, 2011 at the regular meeting of the City Council at the Municipal Complex, 400 S. Harrison St., Ludington at 6:30 p.m. Purpose of the public hearing is to obtain citizen's views on the Five Year Community Recreation Plan. The City of Ludington is required to have a five-year plan in place in order to be eligible for certain grant funds.

Heather L. Venzke  
Community Development Director  
City of Ludington

[Edit](#)

©2003 City of Ludington, 400 S Harrison Street, Ludington, MI 49431 231.845.6237, Mon-Fri 8am-5pm  
Photos courtesy of Todd & Brad Reed Photography

[Revize](#)[Edit Globals](#)

### **January 10 2011 5pm Public Meeting on Recreation Plan**

Attendees: Heather Venzke Community Development Director for the City of Ludington, Sue Ann Schnitker, email received from Patti Klevorn.

Mrs. Schnitker commented on the following items in the recreations plan:

City park: needs fountain restoration, nice benches, flowers and landscaping. She identified the need to reinvent a use for City Park.

N James Street Plaza: place a gas fireplace, like in Holland for a gathering spot.

Email:

Hi,

I'm sorry I won't be able to make the rec plan meeting tonight. I would like to share a desire for the city and Hamlin/PM townships to work together to both offer marked bike lanes. We sure appreciate the lanes when they are available (North Washington Avenue, North Lakeshore Drive and a portion of Bryant Road). With a small child, it makes a difference where we go.

Thanks!

Patti Klevorn

No other comments were received.

Meeting was closed at 7:00pm

## Heather Venzke

---

**From:** Patti Klevorn [patti@ludingtondailynews.com]  
**Sent:** Monday, January 10, 2011 4:24 PM  
**To:** Heather Venzke  
**Subject:** city rec plan

Hi,  
I'm sorry I won't be able to make the rec plan meeting tonight. I would like to share a desire for the city and Hamlin/PM townships to work together to both offer marked bike lanes. We sure appreciate the lanes when they are available (North Washington Avenue, North Lakeshore Drive and a portion of Bryant Road). With a small child, it makes a difference where we go.  
Thanks!

Patti Klevorn

FACEBOOK Recreation Plan Update Poll

**Downtown Ludington** Ludington is looking for your input. The City of Ludington is in the process of updating their 5 year recreation plan with the Dept of Natural Resources. Your input is needed. What should the focus be for our parks, greenspaces, waterways, ballfields, and trails for the next 5 years? Let us know.

---

[Erica G Miller](#) Ludington needs a dog park!

21 hours ago · LikeUnlike

[Magdalen M Bates](#) we need to focus on our adult recreation leagues and getting them back to how they used to be.....big!!!!!!

21 hours ago · LikeUnlike

[Amy Bartlett-Jacobs](#) Outdoor splash park and keep up with Cartier park!

21 hours ago · LikeUnlike

[Stephanie Parkinson](#) Erica, there is a dog park in Ludington already. If I remember correctly, its in Copeyon park, tho im not 100% on that.

21 hours ago · LikeUnlike

[Beau Jarrett](#) A soccer field downtown!!!!!! =D

21 hours ago · LikeUnlike

[Amanda Hepworth](#) Trails! I wish there were more places in the area where a mom could take kids on bikes without worrying about traffic

21 hours ago · LikeUnlike

[Amanda Hepworth](#) stephanie its part of cartier park but yes there is a dog park

21 hours ago · LikeUnlike

[Kevin Curran](#)

First I'd like to say how pleased I am with the dog park, the skate park and all the progress our town has made recently.  
I'd like to see a bike path along 10 where all the long distance riders go when they get off the Badger. They shouldn....See More

20 hours ago · LikeUnlike



# LUDINGTON RECREATION BOARD

November 10, 2010  
6:30 PM  
Ludington Municipal Building  
400 S. Harrison Street

## AGENDA

- 1) Public Comments
- 2) Approval of Minutes – February 9, 2010
- 3) Election of Officers  
Chairman (Presently Nancy Estola)  
Vice-Chairman (Presently – None)
- 4) Recreation Director - Overview of Recreation Programs  
Participation Numbers  
Facility Use - Scheduling  
Participation Fee  
T-Shirt Fee  
Program Grade Levels  
Elementary Basketball 3<sup>rd</sup> – 6<sup>th</sup>  
Outside District Participation Request  
Hart Schools  
Adult Softball Program
- 5) 2011 Budget
- 6) Discuss Updating Five-Year Recreation Plan  
(Needs to be updated 2011 – 2015)
- 7) Other / Misc.

February 28, 2011

Regular meeting of the Ludington City Council held in the Council Chambers of the Municipal Building on Monday, February 28, 2011, at 6:30 o'clock p.m.

Present: His Honor Mayor John Henderson and Councilors Kaye Holman, Paul Peterson, Wally Taranko, Brent Scott, Wanda Marrison, and Pete Engblade.

Absent: Councilor Gary Castonia who was excused as he is sick.

Also present were City Manager John Shay, City Attorney Richard Wilson, Police Chief Mark Barnett, Fire Chief Jerry Funk, Interim City Treasurer Linda Rogers, and City Clerk Deborah Luskin.

Invocation was pronounced by Councilor Pete Engblade.

Pledge to the Flag was given.

His Honor Mayor Henderson requested that the scheduled public hearing to hear comments on the 5 year Recreation Plan be added to the agenda. Moved by Councilor Holman, seconded by Councilor Peterson, that the Agenda be approved as corrected. Motion Carried.

The meeting was opened for public comments.

After no comments were received, the regular order of business was resumed.

Moved by Councilor Engblade, seconded by Councilor Taranko, to approve the minutes of the regular meeting 2/14/11. Motion Carried.

The meeting was opened for the scheduled public hearing to hear comments on the 5 Year Recreation Plan.

After no comments were received, the regular order of business was resumed.

#### RECREATION PLAN RESOLUTION OF ADOPTION

WHEREAS, the City of Ludington has undertaken a Five Year Parks and Recreation Plan which describes the physical features, existing recreation facilities, and the desired actions to be taken to improve and maintain recreation facilities during the period between 2011 and 2015; and

WHEREAS, a public meeting was held on January 10, 2011, and a public comment session was held on February 28, 2011, at the City of Ludington Municipal Complex to provide an opportunity for citizens to express opinions, ask questions, and discuss all aspects of the Recreation Plan; and

WHEREAS, the City of Ludington has developed the plan for the benefit of the entire community and to adopt the plan as a document to assist in meeting the recreation needs of the community; and

WHEREAS, after the public hearing, the Ludington City Council voted to adopt said Recreation Plan.

NOW, THEREFORE, BE IT RESOLVED the Ludington City Council hereby adopts the City of Ludington Recreation Plan as a guideline for improving recreation for the residents of the City of Ludington.

Moved by Councilor Holman, seconded by Councilor Peterson, that the foregoing Resolution of Adoption of the City of Ludington Recreation Plan from January 2011 to December 2015 be adopted. Councilor Holman commented that the Community Development Director Heather Venzke has done a lot of work on this plan and she publicly thanked Heather for her efforts. Motion Carried.

Moved by Councilor Engblade, seconded by Councilor Scott, to approve the Rotary Club of Ludington's Request to hold the 2011 Annual Lake Jump Event at Stearns Park Beach on April 9, 2011 at 11:00 a.m. Councilor Holman questioned whether the Police Chief would have to clear the parking lot of cars and snow fencing as requested by the Rotary Club and asked if this has ever been done before. Police Chief Barnett explained that cars are parked parallel to the road and snow fencing is not moved. City Manager Shay explained that the parking will be handled the same as in the past and that someone at the City will be working with the Rotary Club regarding the parking. Motion Carried.

Moved by Councilor Engblade, seconded by Councilor Taranko, to approve the Ludington and Scottville Area Chamber of Commerce Request to hold the 20<sup>th</sup> Gus Macker on June 18-19, 2011 at Stearns Park, the Ludington Offshore Classic on July 15-17, 2011 at Waterfront Park, the Gold Coast Artisan Fair on August 13-14, 2011 at City Park, and the Annual Aglow on the Avenue Holiday Parade on December 2, 2011 on Ludington Avenue. Councilor Scott questioned

Kathy Maclean, President/CEO of the Ludington and Scottville Area Chamber of Commerce who was in the audience, if the Gus Macker Committee is confident there will not be the glitches they encountered last year with the Gus Macker Event. Kathy Maclean assured City Council that the Chamber and the Gus Macker Committee have been meeting with the Gus Macker Organization and they are confident that Gus Macker Organization will abide by the rules established by the Chamber of Commerce and the Gus Macker Committee. Police Chief Barnett assured Councilor Scott that he was comfortable with the discussions which were going on. His Honor Mayor Henderson publicly thanked Kathy Maclean and Megan Payment, Marketing and Events Coordinator of the Ludington and Scottville Chamber of Commerce, for their work on the 20<sup>th</sup> Annual Gus Macker as well as their effort to handle all of the quality events in Ludington. Motion Carried.

Moved by Councilor Holman, seconded by Councilor Peterson, that the Finance Report with total expenditures in the amount of \$291,263.95 for this period be approved and orders drawn according to the City Charter. Motion Carried.

Moved by Councilor Holman, seconded by Councilor Taranko, to accept the low bid from Brenner Oil, Co. of \$0.07 per gallon on unleaded fuel and \$0.075 per gallon on diesel fuel for the Ludington Municipal Marina in 2011. His Honor Mayor Henderson questioned whether this company has ever serviced the marina in the past. Councilor Holman explained that Brenner Oil Co. had not ever serviced the Ludington Marina but that the Marina Manager Jim Christensen has been assured that this company can meet the expectations of the Marina. It was noted that the quality of the fuel is regulated by the State of Michigan. Motion Carried.

Water Plant Superintendent Kurt Malzhan presented the 2010 Water Treatment Plant Annual Report and was available to answer questions. He outlined the goals which were met in 2010 and assured Council that the water quality test results were met and had exceeded the current EPA and DNRE requirements. The water pumpage was up 9.5 million gallons over 2009 due to a dry summer. The Gaylord Avenue water tower was renovated and brought up to current standards and painted inside and outside by Utility Services Company. The project took 20 weeks compared with the projected 12 weeks due to the wind this summer. There are still some punch list items which will be corrected this spring including the hatch link and the landscaping around the water tower. Sprint and ATT are carriers who have towers on this water tower. Sprint has some work to do in the spring to get their cover pieces on the co-ax systems up on the tank. Kurt Malzhan publicly thanked the residents in the area of this water tower for their patience during the work in 2010. The Water Department has received many compliments from the residents in the City. Kurt then explained that there were more guided tours this year from the elementary schools. Goals for 2011 were identified as the renovation of the Danaher Street water tower which will be sandblasted on the inside and roughed up on the outside so that the paint will adhere to the tank. The outside hatch will also be addressed. The Water Treatment Plant will rebuild 4 different pumps. They will also be conducting a Water Systems Reliability Study which is required every 5 year and calls for water demand projections and an overall evaluation of the water system infrastructure for a 10 year period. The paint in the west clarifier is being touched up by the in house employees and will save the City approximately \$15,000. Finally, the Water Treatment Plant will be collecting water samples for lead and copper which is required every 3 years for EPA and DNRE regulations. Kurt Malzhan then recognized his dedicated and professional employees as the main reason for the success of the Water Plant. Councilor Engblade questioned whether Kurt was satisfied with Utility Services Company. Kurt explained that this company stood by what they said they were going to do and they handled problems which were not covered in the original contract. They back up what they say and handle things correctly. Councilor Scott asked if there were problems with the backup generator at the Plant. Kurt explained that they exercise this pump regularly but when the pump went down they were able to get it fixed. He recognized that the diesel engine in this generator is a better one than a natural gas engine. He believes that the rebuilt generator will work until there are funds available to replace it.

Moved by Councilor Peterson, seconded by Councilor Holman, to accept the 2010 Water Treatment Plant Annual Report. His Honor Mayor Henderson requested that Kurt Malzhan thank the employees at the Water Treatment Plant and recognize their efforts to keep the plant running smoothly and efficiently. Motion Carried.

Wastewater Plant Superintendent Rob Allard presented the 2010 Wastewater Treatment Plant Annual Report and the 2010 Utility Maintenance Annual Report and was available to answer questions.

On the Wastewater Treatment Plant Rob Allard focused on regulatory activities especially the relocation of the outfall pump and ammonia discharge issues. This will continue into 2011 and hopefully there will be some conclusion. Rob then explained that the flows were down 17% over 2009 as it was a dry year, and the biochemical oxygen demand was down 4% over 2009. Rob stated that he believes that there is less inflow and infiltration. He then recognized the personnel in the WWTP as well as that they all maintain their required licenses. Rob recognized the accomplishments in 2010 which included the east clarifier being epoxy coated, the Rath Avenue improvements were completed after being started in 2008, the WWTP continued on the industrial pretreatment program which is mandated by the federal government and requires the WWTP to permit, inspect, and regulate all non domestic dischargers to the wastewater treatment system. They renewed permits for Great Lakes Casting, Memorial Medical Center, and Speedway (a groundwater remediation) in City of Scottville. 2011 goals include solving the ammonia and outfall pipe issues.

Councilor Engblade questioned whether the WWTP ever gets hands on tested or inspected by the MDEQ and how often do they stop in. Rob Allard explained that the MDEQ do stop by when they are in the area and at times will review their site using a checklist.

On the Utility Maintenance Department Rob Allard explained that in 2010 the operators were reduced from 6 to 5 while the Superintendent position was eliminated. He explained that the Utility Maintenance Department is responsible for the water distribution and sewer collection system. Duties include flushing mains, maintenance of mains, monthly readings of water meters as well as maintaining these meters, periodic inspections of sewers, repairs to the sewers including saw cutting roots, maintaining man hole covers and this Department is the City's agent for the Miss Dig system. There were 650 Miss Dig tickets issued in the City in 2010. Utility Maintenance is also responsible for the Cross Connection Control Program for the City. The Federal Safe Drinking Water Act mandates that a municipality water system conducts a formal cross connection control program. Projects identified as completed in 2010 were the South William Street reconstruction which included the storm sewer and the storm sewer in the overflow parking lot, on Kenowa Street and Seminole there was the replacement of sanitary sewer and water main. They also worked with the Water Treatment Plant on the Gaylord Water Tank project with relocating several residents' service mains. 2011 goals include the reconstruction of North Staffon Street including the replacement of 1,000 feet of sanitary sewer, numerous sewer connections and water lines. The primary goal for 2011 will be the exercising the valves of water mains due to the age and conditions of the mains and valves. Rob Allard then publicly thanked the staff of the WWTP and the Utility Maintenance Department for their efforts and dedication.

Moved by Councilor Peterson, seconded by Councilor Scott, to accept the 2010 Wastewater Treatment Plant and Utility Maintenance Annual Reports. His Honor Mayor Henderson recognized that the employees at these plants are out in the middle of the night as well as in poor weather, and that they are very dedicated to their job. He then thanked them for their service to the City. Motion Carried.

Moved by Councilor Scott seconded by Councilor Holman, to approve the Workplace Safety Policy. City Manager John Shay presented this policy to Council and explained the purpose is to foster and maintain a safe working environment for every employee of the City. It puts a renewed emphasis on a secure site by locking a door, and deals with threats or any harm of any city employee. If necessary, a letter of trespass would be issued to an individual that is creating a safety concern against a city employee. The letter of trespass would prohibit a person in question from entering a city building until further notice. Councilor Scott questioned whether on page 4 if the City has to send a letter of trespass by regular mail or by certified mail. City Attorney Richard Wilson explained that the letter of trespass referred to in this policy would be delivered personally. Motion Carried.

Moved by Councilor Marrison, seconded by Councilor Holman, to approve the Department of the Army Corps of Engineers Supplemental Agreement No. 2 to the Department of the Army Lease No. DACW35-1-99-3005. It was noted that the Army Corps of Engineers do own the breakwall and if there are improvements as suggested in the beach safety program by putting the life rings on the breakwall, the Army Corps of Engineers must approve these improvements and amend the agreement. Councilor Taranko questioned the estimated costs of what are being planned at the beach for the beach safety program. One question he had was the beach personnel and were they going to work in inclement weather. His Honor Mayor Henderson explained that the goal of the beach patrol personnel would be to enforce the rules 7 days a week from 10 a.m. to 7 p.m. in good or bad weather and to educate the public, to patrol the swim area, the non swim area, the breakwall issues, and other beach issues. Police Chief Barnett reinforced the intent of the beach patrol personnel as providing a physical monitoring of the beach, park, playground, and the skate park and help with any parking issues. This would dovetail with the seasonal police officer and the coverage would be from 10 a.m. to 2 a.m., 7 days a week. Councilor Taranko then questioned whether the beach patrol personnel would be required to be lifeguards. His Honor Mayor Henderson explained that they would not be lifeguards per se but would have these skills. However, the City is still waiting on answers on the questions with the City's insurance company. Councilor Peterson questioned whether the beach patrol personnel would be responsible for cleaning up the beach and simple maintenance. Police Chief Barnett explained that the beach patrol personnel would be responsible to handle some easily manageable debris clean up but it would not be part of their normal job duty. Councilor Scott questioned the hour scheduling of the beach personnel and it was explained that Police Chief Barnett would be responsible for the scheduling of this personnel. His Honor Mayor Henderson then identified the location of the life rings on the breakwall. These life rings will be attached with a rope to be deployed. There will be a call center in the middle of the beach which will be hardwired in to see how it holds up to the weather conditions. The entire beach safety policy will be evaluated in the fall with any necessary corrections to be addressed at that time. The beach rings will not be in place year round but will be out there on the breakwall as long as practically and safely practical along with signs which will be placed to educate the public. The final item which will be installed in the spring will be a camera for which the City received a grant last year, which will be remotely controlled and monitored to keep track of the skate park and the breakwall. Motion Carried.

Community Development Director, Heather Venzke, presented the 2010 Community Development Annual Report and was available to answer questions. She provided pictures of the development projects including the Mason


County Housing Program which is a 2 year program whereby Mason County received \$175,000 for low to moderate homeowner repairs within Mason County. Before and after pictures were shown of these project repairs. Heather then provided pictures and a summary of the Downtown Rental Rehab program whereby 3 units were completely remodeled on the inside. With the Façade Program pictures were shown of the Luciano's Restaurant remodeling which made the façade consistent with store front and identified the main entrance. Pictures of the Snyder Shoe façade remodeling as well as the Rath Avenue Building were also shown. It was clarified that each of the owners of these projects are required to have a 25% match for the use of these federal funds. Heather then explained that the Downtown Ludington Board did some revitalizing projects including pedestrian signage, a kiosk for downtown, and next summer will be maps locating restaurants and adding a kiosk for the city park as well as noting the events which will be held. The Downtown Ludington Board will continue to replace the benches and trash cans downtown. Heather then provided pictures of the Friday Night Live Series, Oktoberfest, Window Decorating, Annual Trick or Treat held in the downtown, and the Ball Drop whereby West Shore Bank was the partner in this event. Heather publicly thanked the Mayor for bringing this ball drop event to the City and thanked the Council for their participation in all of the events held downtown. His Honor Mayor Henderson recognized Heather as being instrumental in supporting the vision that the City has for the downtown and he congratulated her for moving the community forward and believing in the community. The Ludington Farmers Market was then recognized with pictures being shown and it was explained that they are looking for a new market master for 2011. Heather then identified that the websites are up and running as well as facebook to get information out on events which will be held. Grants provided to the City were then identified. Since 2007, the revenue from the rental rehab grant allowed for improvements to 23 units in the downtown area which equates to over \$700,000 in CDBG money and does not include the investment by the owner of the building. There will be an open house on the units being improved over 102 W Ludington Avenue later this spring. The Façade Program has an investment of over \$511,000, (5 units finished previously, with 2 more to be completed, and there are 9 business on the waiting list). Other grants awarded to the City included the walkway and rubble mound, the marina grant project, federal money for police fire boat, along with a grant for a side scan sonar and exposure suits with an investment of \$41,000. His Honor Mayor Henderson then recognized Les Johnson of the Downtown Ludington Board who was in the audience and publicly thanked him for serving on this committee. Councilor Peterson stated that the City owes Heather Venzke a debt of gratitude for the talent and enthusiasm she has brought to her job.

Moved by Councilor Holman, seconded by Councilor Peterson, to approve the 2010 Community Development Annual Report. Motion Carried.

Moved by Councilor Holman, seconded by Councilor Scott, to approve the appointment of Robert Sundholm to fill the 2011 LMTA Board Member position. Motion Carried.

City Manager Shay explained that residents have been receiving communication from Home Service USA who is sending an unsolicited letter to the residents offering to cover the cost of covered repairs for a leaking or broken water service line, which is the line that runs from the home to the street. If this line were to break it is the property owner's responsibility to repair. City Manager Shay stated that this is not a City sponsored program and there is no City affiliation or endorsement of this offer.

Moved by Councilor Engblade, seconded by Councilor Taranko, that the meeting be adjourned. So carried at 7:50p.m.

  
 Deborah L. Luskin, CMC  
 City Clerk